



*Funding the Republic*

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
**KAWANIHAN NG INGATANG-YAMAN**  
(Bureau of the Treasury)  
INTRAMUROS, MANILA 1002

**REQUEST FOR EXPRESSION OF INTEREST**

The Bureau of the Treasury (BTr), through the Bids and Awards Committee (BAC), invites interested bidders to apply for eligibility and shortlisting and if found eligible and shortlisted, to bid for the hereunder project:

Name of Project	:	<b>BUSINESS PROCESS RE-ENGINEERING FOR CASH MANAGEMENT</b>
Location	:	Bureau of the Treasury, Palacio del Gobernador, Intramuros, Manila
Brief Description	:	The project entails the procurement of consultancy service to conduct, study, develop and deliver a Capacity Analysis and Business Process Review of the Bureau of the Treasury's Cash Management and Treasury Operations Systems.
Approved Budget For the Contract	:	Five Million Four Hundred Thousand Pesos (P5,400,000.00) inclusive of all applicable taxes
Contract Duration	:	One Hundred Fifty (150) Calendar Days from receipt of Notice to Proceed

The list of minimum requirements is indicated in the Eligibility Form. Eligibility of prospective bidders shall be checked using a non-discretionary "pass/fail" criteria. Shortlisting of eligible bidders will be done based on the following criteria: experience of the bidder, qualification of personnel and current workload. Only three (3) to five (5) eligible bidders shall make up the shortlist. The BTr shall adopt the Quality-Cost-Based Evaluation (QCBE) in the evaluation of bids. Bidders whose technical proposal pass the minimum technical rating of 70% shall have its financial proposal opened and evaluated. The technical proposal shall carry 75% weight in the bid evaluation.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184.

The schedule of activities is as follows:

<b>Activities</b>	<b>Schedule</b>
1. Advertisement/Posting	February 22 – March 1, 2010
2. Submission of Expression of Interest and Issuance of Eligibility Forms	March 2 - 8, 2010 8:00 a.m. to 5:00 p.m. Office of the Head BAC Secretariat Room 302, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila

3.Submission and Opening of Eligibility Requirements	<p>March 10, 2010  Not later than 2:00 p.m.  Office of the Head BAC Secretariat  Room 302, Bureau of the Treasury  Palacio del Gobernador  Intramuros, Manila</p> <p>Opening of Eligibility Envelope will follow at 2:30 p.m. at the Office of the BAC Chairman  Room 412, Bureau of the Treasury  Palacio del Gobernador  Intramuros, Manila</p>
3. Shortlisting	March 11 - 15, 2010
4. Issuance of Bid Documents	<p>March 16 - 24, 2010  8:00 a.m. to 5:00 p.m.  Office of the Head BAC Secretariat  Room 302, Bureau of the Treasury  Palacio del Gobernador  Intramuros, Manila</p>
5. Pre-bid Conference	<p>March 24, 2010, 2:00 p.m.  Office of the BAC Chairman  Room 401, Bureau of the Treasury  Palacio del Gobernador  Intramuros, Manila</p>
6. Submission of Bids and Opening of Technical Proposal	<p>April 7, 2010  Not later than 2:00 p.m.  Office of the BAC Chairman  Room 401, Bureau of the Treasury  Palacio del Gobernador  Intramuros, Manila</p> <p>Opening of Technical Proposal will follow at 2:30 p.m. at the Office of the BAC Chairman. Room 412, Bureau of the Treasury, Palacio del Gobernador, Intramuros, Manila</p>
7. Bid Evaluation and Ranking	April 8 - 13, 2010
9. Opening of Financial Proposal	<p>April 14, 2010  Office of the BAC Chairman  Room 401, Bureau of the Treasury  Palacio del Gobernador  Intramuros, Manila</p>
10. Submission of Additional Requirements	<p>April 15 - 19, 2010  8:00 a.m. to 5:00 p.m.  Office of the Head BAC Secretariat  Room 302, Bureau of the Treasury  Palacio del Gobernador  Intramuros, Manila</p>
11. Post Qualification	April 20 - 30, 2010

12.Approval of Resolution and Issuance of Notice of Award	May 3 – 4, 2010
13.Contract Preparation and Signing	May 5 – 6, 2010
15. Issuance of Notice to Proceed	May 7, 2010

The Eligibility Screening Form will be available at the **Office of the Head BAC Secretariat**, Rm. 302, 3/F, Palacio del Gobernador Condominium, Intramuros, Manila, upon submission of a letter of intent, and *payment of a non-refundable* amount of **(Php2,000.00)** to the BTr Cashier. Submission of eligibility documents shall be at the same office.

Bid Documents will be available only to eligible bidders *upon payment of a non-refundable* amount of **FIVE THOUSAND PESOS (Php5,000.00)** to the BTr Cashier.

The BAC reserves the right to reject documents which do not comply with the requirements, waive any formalities of documents or consider any submission of documents as substantial compliance, reject any and all bids, declare a failure of bidding, annul the bidding process, or not award the contract, without thereby incurring any liability to the affected bidder or bidders or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the procuring entity.

The BAC assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

(signed)  
**ATTY. GISELA F. LOOD**  
Chairperson

For inquiries, pls. call the BAC Secretariat:

**ATTY. TYRONE VAL BROTARLO**  
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