



Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
INTRAMUROS, MANILA 1002

INVITATION TO BID

The Bureau of the Treasury (BTr), through the Bids and Awards Committee (BAC), invites interested bidders to apply for eligibility and to bid for the Supply and Delivery of Information Technology (IT) Equipment, Lot 1 – two hundred fifty (250) units Desktop Computers and Lot 2 – thirty (30) units LaserJet printers.

Approved Budget for the Contract (ABC) : inclusive of all applicable taxes

Lot 1 – Php11,500,000.00

Lot 2 – Php585,000.00

Brief Description of the Project : The project calls for the supply and delivery of Information Technology (IT) equipment.

Delivery Schedule : within forty five (45) calendar days after receipt of Notice to Proceed

Prospective bidders must be at least ten (10) years in existence in the IT business. The amount of single largest completed contract that is similar to the goods to be bid for the past three (3) years, must be at least 50% of the approved budget of the proposed goods for bidding and must at least meet the minimum requirements of the goods to be procured as stated in the Technical Specifications/Instructions to Bidders (ITB) of the bidding documents. The bidding documents can be obtained from the Office of the BAC Secretariat.

The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use the non- discretionary “pass/fail” criteria. Failure to submit the required document under the bidding documents or the submission of a document which does not comply with the legal formalities shall be rated “failed”.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised Implementing Rules and Regulations (RIRR) of R.A. 9184.

The schedule of activities are as follows:

<i>ACTIVITY</i>	<i>SCHEDULE</i>
1. Issuance of Bidding Documents upon payment of non-refundable amount of: Lot 1 & 2 – Php12,085.00 Lot 1 only – Php11,500.00 Lot 2 only – Php2,000.00	November 21 – December 2, 2011 Office of the BAC Secretariat Room 412, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila 9:00 a.m. – 4:00 p.m.

<i>ACTIVITY</i>	<i>SCHEDULE</i>
2. Pre-bid Conference	December 1, 2011 1:30 p.m. Rm. 401, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila
3. Submission and Receipt of Bids	December 15, 2011 9:00 a.m. Rm. 401, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila
4. Opening of Bids	December 15, 2011 10:00 a.m. Rm. 401, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila
5. Submission of Additional Requirements	December 16 – 19, 2011 Office of the BAC Secretariat Rm. 412, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila 9:00 a.m. – 4:00 p.m.
6. Bid Evaluation and Post Qualification	December 16-21, 2011
7. Issuance of Notice of Award	December 22, 2010
8. Contract Signing & Issuance of Notice to Proceed	December 23, 2011

The BAC reserves the right to reject documents which do not comply with the requirements, waive any formalities of documents or consider any submission of documents as substantial compliance, reject any and all bids, declare a failure of bidding, annul the bidding process, or not award the contract, without thereby incurring any liability to the affected bidder/s or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the procuring entity.

The BAC assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

ATTY. GISELA F. LOOD
Chairperson, BAC

For inquiries, pls. call the BAC Secretariat:
MS. ELLEN DIUMANO
Tel. No. 5675480 loc. 321; Telefax No. 5250029
or **MS. VIRGINIA J. NICOLAS**
Tel. No. 5675480 loc. 405; 5272791/5276821

TECHNICAL SPECIFICATION

PROJECT TITLE:

Supply and delivery of 30 units of LaserJet Printers

BRIEF DESCRIPTION:

The project calls for the supply and delivery of 30 units LASERJET PRINTER to the Bureau of the Treasury

APPROVED BUDGET FOR THE CONTRACT (ABC): Php585,000.00

Purchaser's Specification	Supplier's Specification
<ul style="list-style-type: none">1. LaserJet Printer Functionality<ul style="list-style-type: none">• Scanning• Copying• Printing• Fax2. Printer Speed:<ul style="list-style-type: none">• up to 26ppm (letter); 25ppm (A4)• First page out in 8.5 second from power save mode3. Printer Resolution:<ul style="list-style-type: none">• Up to 600 x 600 x 2DPI4. Processor:<ul style="list-style-type: none">• 500 MHz5. Memory:<ul style="list-style-type: none">• 128 MB6. Duty Cycle:<ul style="list-style-type: none">• Up to 8,000 pages per month7. Recommended monthly volume:<ul style="list-style-type: none">• 500 to 2,000 pages8. Scanner:<ul style="list-style-type: none">• 24 bit-colour, flatbed with ADF up to 50 sheets• Up to 15ppm9. Scanner Resolution:<ul style="list-style-type: none">• 1200 x 1200dpi, up to 19,200dpi enhanced resolution10. Grayscale levels / Bit depth:<ul style="list-style-type: none">• 25611. Copy Resolution:<ul style="list-style-type: none">• 600 x 600 dpi (black text); 1200 x 1200dpi (colour text & graphics)	

12. Copier Speed:

- Up to 15cpm (black, normal quality)
- Up to 99 maximum number of copies

13. Copier Resize:

- 25 to 400%
- With 250 sheet input tray, 10 sheet priority tray, 35 sheet ADF
- With 100 sheet output bin
- With automatic two sided printing
- USB 2.0 Hi Speed, 10/100 Ethernet port

14. Toner model number:

- **CE278A toner cartridges**

OTHER REQUIREMENTS

- A. Vendors should provide technical orientation on troubleshooting and basic maintenance for the technical personnel of HMD;
- B. Vendor should provide availability of a service unit in case the unit undergone major repair/s;
- C. Service unit/s provided by the vendor should be same model or compatible as to the toner cartridge being used;
- D. Client calls for maintenance service should be address accordingly – if calls made after 9A.M will be address in the afternoon – Call made at 11A.M. will be address the following business day (morning);
- E. Vendor should provided upon delivery every unit of the laserJet printer should have one loaded toner provided;
- F. Vendor should submit authorization from the Distributor to sell the product being offered;
- G. Vendor must submit certification from the Distributor / Manufacturer that they (Distributor/Manufacturer) will extend direct maintenance support to Client in case vendor no longer exits;
- H. Vendor should provide a certification from the Distributor that the said printer is registered with a three (3) year warranty (3yr parts, labor and On-site);
- I. Vendors should provide a certification from the Distributor that the said printer/s IS NOT ON

<p>THE LIST OR CONSIDERED "END-OF-LIFE (EOL); J. Vendor should secure a certification from the Distributor " with the statement of the Manufacturer that said printer/s is not on " END-OF-SERVICE".</p>	
--	--

Prepared by:

GABRIEL L. MIRTO

Chief Treasury Operations Officer II

Noted:

Engr. REGILITO L. TAMAYO

OIC-Director III, MIS Service

November 10, 2011

TECHNICAL SPECIFICATIONS

PROJECT TITLE:

Supply and delivery of 250 units of computers.

BRIEF DESCRIPTION:

The project calls for the supply and delivery of 250 Desktop computers to the Bureau of the Treasury.

APPROVED BUDGET FOR THE CONTRACT (ABC): PhP11,500,000.00

Purchaser's Specifications	Supplier's Specification
<p>1. Desktop Computers (250 Units)</p> <p>1.1 Operating System</p> <ul style="list-style-type: none"> • Genuine Windows 7 Professional 64 bit • Must be manufacturer pre-installed • Must provide recovery CD/DVD • Recovery CD/DVD must be original and issued, stamped and labelled by the manufacturer (NO COPIES WILL BE ACCEPTED) <p>1.2 Processor Type</p> <ul style="list-style-type: none"> • Intel Core i5-2500 (3.30 GHz, 6 M Cache, 4 cores / 4 threads) <p>1.3 Chipset</p> <ul style="list-style-type: none"> • Intel Q67 Express <p>1.4 Form Factor</p> <ul style="list-style-type: none"> • Small Form Factor <p>1.5 Memory</p> <ul style="list-style-type: none"> • 4 GB 1333 MHz DDR3 SDRAM <p>1.6 Memory Slots</p> <ul style="list-style-type: none"> • 4 DIMM <p>1.7 Internal Drive Bays</p> <ul style="list-style-type: none"> • One (1) 3.5" internal drive bays supporting multiple hard disk drives capable of RAID configuration <p>1.8 External Drive Bays</p> <ul style="list-style-type: none"> • One (1) 5.25" external drive bays supporting optical disk drives, removable 	

<p>hard disk drives</p> <p>1.9 Internal Drives</p> <ul style="list-style-type: none">• 320 GB, SATA, 7200 rpm <p>1.10 Optical Drive</p> <ul style="list-style-type: none">• Super Multi DVD Writer Drive <p>1.11 Graphics</p> <ul style="list-style-type: none">• Intel HD Graphics 2000 <p>1.12 Ports</p> <ul style="list-style-type: none">• 10 USB 2.0• 1 serial• 1 parallel• 1 PS/2 keyboard• 1 PS/2 mouse• 1 VGA• 1 Display Port• 1 microphone in• 1 audio headphone jack• 1 line in• 1 line out• 1 RJ-45 <p>1.13 Slots</p> <ul style="list-style-type: none">• At least 1 low-profile PCI• At least 1 low-profile PCI Express x 1• At least 2 low-profile PCI Express x 16 <p>1.14 Audio</p> <ul style="list-style-type: none">• Realtec ALC261 light definition audio codec (all ports are stereo), internal PC speaker <p>1.15 Network Interface</p> <ul style="list-style-type: none">• Integrated Intel 82578 GbE Network Connection (10/100/1000)• WIFI Enabled (Manufacturer installed) <p>1.16 Energy Efficiency Compliance</p> <ul style="list-style-type: none">• ENERGY STAR qualified configuration <p>1.17 Power Requirements</p>	
---	--

<ul style="list-style-type: none"> • Input voltage 90 – 264 / 100 – 240 VAC, 50/60 Hz, 47 – 63 Hz, active PFC (89% High Efficiency) <p>1.18 Operating Temperature</p> <ul style="list-style-type: none"> • 10° to 35° C <p>1.19 Operating Humidity Range</p> <ul style="list-style-type: none"> • 10 to 90% RH <p>1.20 Product Weight</p> <ul style="list-style-type: none"> • Must not be more than 7.6 Kg <p>1.21 Software included: (FREEWARE)</p> <ul style="list-style-type: none"> • Security Suite • Software Management Agent • Computrace for Desktop Agent • Insight Diagnostics • PDF Complete (LATEST version) • Computer Setup Utility • NTI CD and DVD Maker Burn Application • Power Assistant • Microsoft Office Trial Version • Corel WinDVD <p>1.22 Security Management</p> <ul style="list-style-type: none"> • Stringent Security (via BIOS) • SATA Port Disablement (via BIOS) • Drive Lock • RAID Configurations • Protect Tools Security Software • Serial, Parallel, USB enable/disable (via BIOS) • Optional USB Port Disable at factory (user configurable via BIOS) • Removable Media Write/Boot Control • Power-on Password (via BIOS) • Setup Password (via BIOS) • Solenoid Hood Lock/Sensor • Support for chassis padlocks and cable lock 	
--	--

devices

1.23 Warranty

- CPU, LED MONITOR, KEYBOARD and MOUSE
- 3-3-3 (parts, labor, on-site)

2. LED MONITOR (SAME BRAND WITH THE CPU)

2.1 23-inch Micro Thin Full HD Led –

- Micro thin 23-inch diagonal monitor at 9.8 mm deep
- VGA and HDCP supported DVI-D
- HDMI connectivity
- Tilt adjustment (at least 30 degrees) for a comfortable view
- Plug and Play for easy set-up
- 8,000,000:1 Dynamic Contrast Ratio
- Full HD 1920 X 1080 resolution
- BrightView technology
- 3ms GtG response time to reduce blur and ghosting
- 72% color gamut
- LED backlights provide quicker “switching” time and faster performance
- Mercury-free LED backlighting helps reduce environmental impact
- Arsenic-free display glass
- ENERGY STAR (registered) 5.0 qualified
- EPEAT Silver qualified
- Recyclable plastics, finishes
- Recyclable packaging
- LED backlight lower power consumption and related costs

3. KEYBOARD (SAME BRAND WITH THE CPU)

3.1 Standard English keys

4. MOUSE (SAME BRAND WITH THE CPU)

4.1 Optical with Scroll Wheel with left and right

“click” function

4.2 USB powered

5. Other Requirements

- Vendor shall list all major components such as processor, memory, hard disk drive, optical drive, and motherboard parts with corresponding part number.
- Vendor shall provide technical orientation, troubleshooting, and maintenance of the product being offered for HMD personnel and provide pertinent documents on troubleshooting and maintenance procedures.
- In case of prolonged PC repair (more than 7 days), **the Vendor shall provide a service unit of the same model and specifications or higher throughout the duration of repair (APPLICABLE ONLY IN METRO-MANILA).**
- The Vendor shall include in their technical proposal the detailed AFTER SALES SERVICE defining the services expected of them during the warranty period.
 - The Vendor must provide list of their nationwide accredited **AUTHORIZED SERVICE PROVIDERS (ASPs).**
- ASPs should be able to address maintenance repairs of computers deployed in Regional/Provincial Offices.
- Vendor should provide a list of all delivered PCs (serial numbers of all component – cpu, monitor, keyboard and mouse) to their ASPs to facilitate maintenance and repairs.
- Vendors should provide information per unit cost of each component on cpu, monitor, keyboard and mouse for the requirement of Accounting Division
- Vendor shall shoulder transportation expenses for all repairs and maintenance during the warranty period.
- Vendor must be a certified partner for the product being offered.
- Vendor must submit certification coming

<p>from the local distributor (Manufacturer, if there is no local distributor for the products being offered) endorsing the Vendor to bid, sell, support and maintain the product being offered.</p> <ul style="list-style-type: none"> • Vendor must submit certification from the local distributor (Manufacturer, if there is no local distributor for the products being offered) that they will extend technical support to the end-user. • Vendor must have certified computer technicians/engineers for the products being offered. • Must have completed similar contracts in the last 3 years. • Must have completed similar single contract amounting to at least 50% of the ABC. • Vendor must have at least 10 years existence in IT business. • Vendor to provide at least one (1) computer technician to be assigned on-site (BTr Central Office) <p>6. Mode of Payment:</p> <p>6.1 Lump sum. 30 days after delivery and issuance of certificate of acceptance by BTr.</p> <p>7. Delivery Period:</p> <p>7.1 45 days from the date of receipt of notice to proceed.</p>	
---	--

Prepared by:

GABRIEL L. MIRTO

Chief, Hardware Maintenance Division

Noted:

Engr. REGILITO L. TAMAYO

OIC-Director III, MIS Service

November 10, 2011

4th Revision November 10, 2011