



Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
INTRAMUROS, MANILA 1002

INVITATION TO BID

The Bureau of the Treasury (BTr), through the Bids and Awards Committee (BAC), invites interested bidders to apply for eligibility and to bid for the Supply and Installation of Bar-coded Asset Tracking and Inventory Management System.

Approved Budget for the Contract (ABC) : Php2,000,000.00 inclusive of all applicable taxes

Brief Description of the Project : Supply and installation Barcoded Asset Tracking and Inventory Management System that would allow BTr to manage IT assets efficiently and effectively.

Delivery Schedule : within Sixty (60) calendar days from the date of receipt of Notice to Proceed

Prospective bidders must be an ICT company operating in the Philippines for the past five (5) years with multi-disciplinary expertise and/or experience in design and implementing customized fixed asset management systems and applications; and is an authorized reseller of the associated hardware for the fixed asset management system being offered.

The amount of single largest completed contract that is similar to the goods to be bid for the past three (3) years, must be at least 50% of the approved budget of the proposed goods for bidding and must at least meet the minimum requirements of the goods to be procured as stated in the Technical Specifications/Instructions to Bidders (ITB) of the bidding documents. The bidding documents can be obtained from the Office of the BAC Secretariat.

The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use the non- discretionary “pass/fail” criteria. Failure to submit the required document under the bidding documents or the submission of a document which does not comply with the legal formalities shall be rated “failed”.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184.

The schedule of activities are as follows:

ACTIVITY	SCHEDULE
1. Issuance of Bidding Documents (upon payment of non-refundable amount of P2,000.00)	October 20 – October 29 Office of the BAC Secretariat Room 302, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila 8:00 a.m. – 4:00 p.m.

<i>ACTIVITY</i>	<i>SCHEDULE</i>
2. Pre-bid Conference	October 27, 2010 2:00 p.m. Rm. 401, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila
3. Submission and Receipt of Bids	November 10, 2010 9:00 a.m. Rm. 302, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila
4. Opening of Bids	November 10, 2010 3:00 p.m. Rm. 401, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila
5. Bid Evaluation	November 11, 2010
6. Submission of Additional Requirements	November 11, 12 & 15, 2010 Office of the BAC Secretariat 3 rd Floor, Bureau of the Treasury Palacio del Gobernador Intramuros, Manila 8:00 a.m. – 4:00 p.m.
7. Detailed Evaluation & Post Qualification	November 12 - 24, 2010
8. Issuance of Notice of Award	November 26, 2010
9. Contract Signing & Issuance of Notice to Proceed	December 1, 2010

The BAC reserves the right to reject documents which do not comply with the requirements, waive any formalities of documents or consider any submission of documents as substantial compliance, reject any and all bids, declare a failure of bidding, annul the bidding process, or not award the contract, without thereby incurring any liability to the affected bidder or bidders or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the procuring entity.

The BAC assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

ATTY. GISELA F. LOOD
Chairperson, BAC

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