



REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
Intramuros, Maynila
Tel. No. 567-5480 loc. 623 or 622 Fax No. 528-0892

Funding the Republic

INVITATION TO BID

TO ALL INTERESTED BIDDERS:

Please submit your curriculum vitae and proposal for the Supply of Consultancy Services for the preparation of working drawings, estimates and specifications of the proposed Regional Offices of the Bureau of the Treasury following the specifications in the attached Terms of Reference (TOR).

Take note of the criteria for selection of consultant, the scope of work, contract duration and terms of payment indicated in the TOR.

Kindly indicate in your proposal your lowest quotation, tax included. Please take note that our term of payment is thirty (30) days after 100% completion and final acceptance subject to the usual accounting and auditing rules and regulations.

Please submit your sealed proposal to the undersigned at Property and Supply Management Division (PSMD), Room 604, 6th floor Palacio del Gobernador Building, Intramuros, Manila, on or before June 10, 2011. Failure to submit the quotation within the indicated period shall mean that you are not interested to participate in the canvass being conducted. You shall be informed of the result of this canvass upon evaluation of all proposal and quotations submitted by the participating suppliers. The Bureau reserves the right to reject any or all quotation and to accept that which is/are most advantageous to BTR.

Thank you.

Note: For further inquiries pls. contact
Arch JOSELITO MARTINEZ
At 567-5480 loc. 605

VICTORENIA B. TARRIGA
CTOO II, PSMD

June 6, 2011



TERMS OF REFERENCE

A. DESCRIPTION : Supply of consultancy services for the preparation of complete Working Drawings, Estimates and Specifications for the Proposed Standard Regional Office Building of the Bureau of the Treasury all over the Philippines.

B. APPROVED BUDGET FOR THE CONTRACT (ABC) =

Two Hundred Seventeen Thousand Pesos (P217,000.00)

C. OBJECTIVE

The Bureau of the Treasury (BTr) plans to construct regional field offices at all regions of the country. A concept plan with a standard common plan and design has been prepared by the Facilities Maintenance Division (FMD) patterned after the new central office of the BTr at Intramuros, the Ayuntamiento. The standard concept plan was prepared similar to the Ayuntamiento with its distinct feature of Philippine - Spanish colonial design influence. The standard design has given the proposed regional office building a semblance of prestige and respect. Upon the final completion and approval of the complete working drawings, estimates and specifications, the BTr regional offices may implement and bid out the construction of their respective offices at the regions.

The Bureau will hire the services of a competent consultant that has the expertise in autoCAD drawing and estimating and submit a complete set of working drawings, estimates and specifications. The complete working drawings are to be flexible to conform to the proposed lot area of each regional office.

D. CRITERIA FOR SELECTION OF CONSULTANT

1. must be a registered Filipino office or firm with at least five (5) years in existence in the business of comprehensive computer aided drafting and design technology.(autoCAD)
2. must have experience in the use of computer technology in the production of drawings using autoCAD system as design tool.
3. must have experience in creating 2D and 3D drawings in the preparation of plans, elevations, sections and isometric drawings.
4. must have experience in creating drawings layout, presentation of drawing output and plotting.
5. must have experience in computer aided cost estimating for building construction in the preparation of Bill of Materials and Construction Cost.

... shall have experience in the preparation of standard specifications describing type and quality of materials, finish, manner of construction and general conditions.

E. SCOPE OF WORK

1. preparation of complete autoCAD working drawings on diskette copy and on 20 x 30 tracing paper which includes the following:
 - a). perspective
 - b). ground floor plan
 - c). second floor plan
 - d). front elevation
 - e). left side elevation
 - f). right side elevation
 - g). rear elevation
 - h). cross section
 - i). longitudinal section
 - j). electrical plans and details
 - k). sanitary plans/water line and details
 - l). reflected ceiling plans and details
 - m). structural/foundation plans and details including structural computation and analysis.
 - n). roof and roof framing plans and details
 - o). detail of stairs

All of the above submittals must be signed and sealed after reproduction.

2. preparation of structural computation and analysis of the foundation and structural framework of the building. (signed and sealed)
3. preparation of probable construction cost based on current cost parameters or cost estimate for the proposed regional office building. (signed and sealed)
4. preparation of standard specifications for the proposed regional office building, describing type and quality of materials, finish, manner of construction and the general conditions under which the project is to be constructed.
5. to submit, if necessary two sets of working drawings and estimates to fit-in to BTr's lot requirement.
6. submit partial output regularly for checking/revision prior to Finalization of work.

F. CONTRACT DURATION

The submission of the final and complete autocad working drawings, cost estimates and specifications is to be completed in 30 calendar days.

In case of failure to make the submittal and completion within the specific period, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

G. TERMS OF PAYMENT

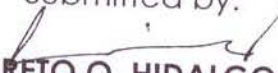
For and in consideration of the full completion and submission of the above-mentioned scope of work, the consultant is to be paid in full after 30 days upon 100% completion and final acceptance.

Concur by:



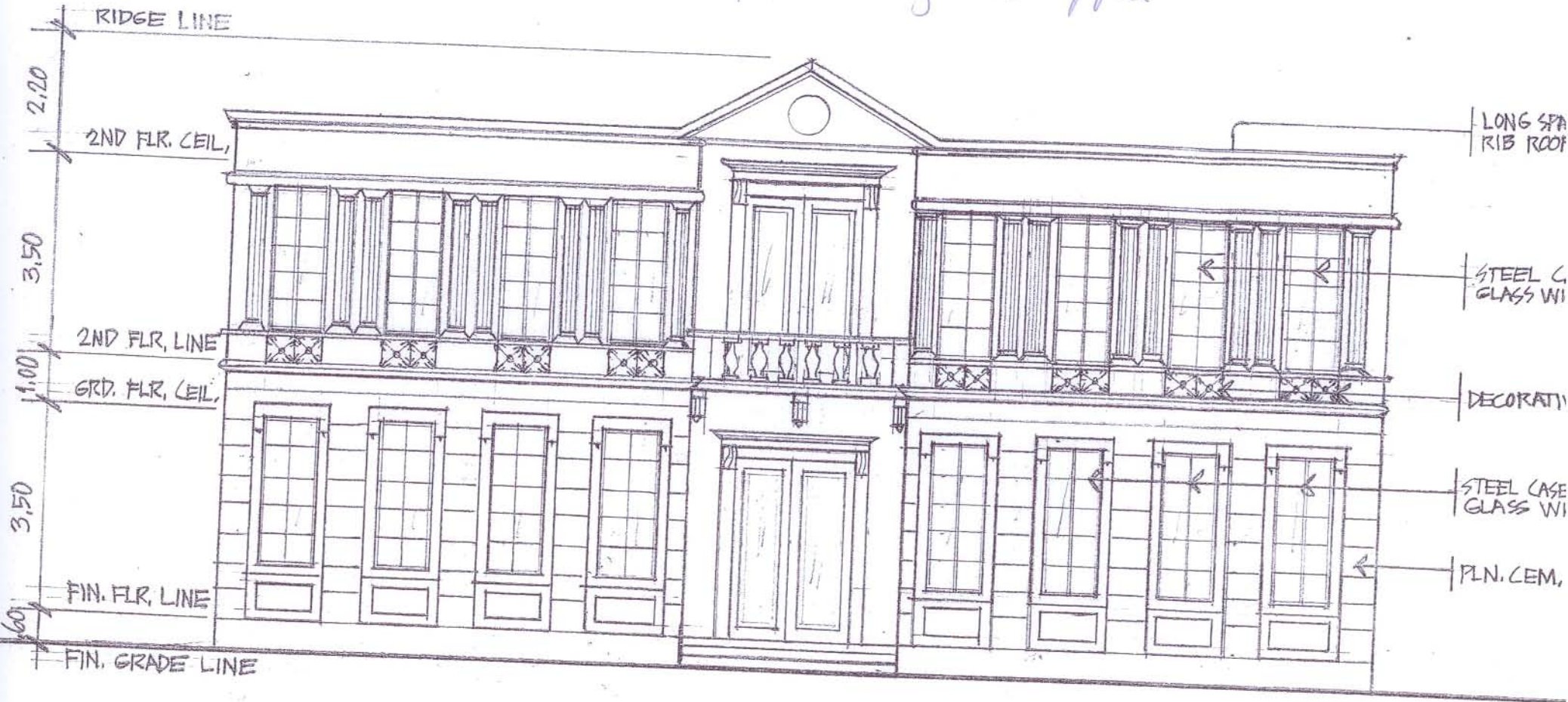
ATTY. RAYMUNDO U. TAN
OIC, Administrative Service

Submitted by:



LORETO O. HIDALGO, MNSA
Chief, Facilities Maintenance Division

BTR Regional Office



FRONT ELEVATION

SCALE

1:100 M.

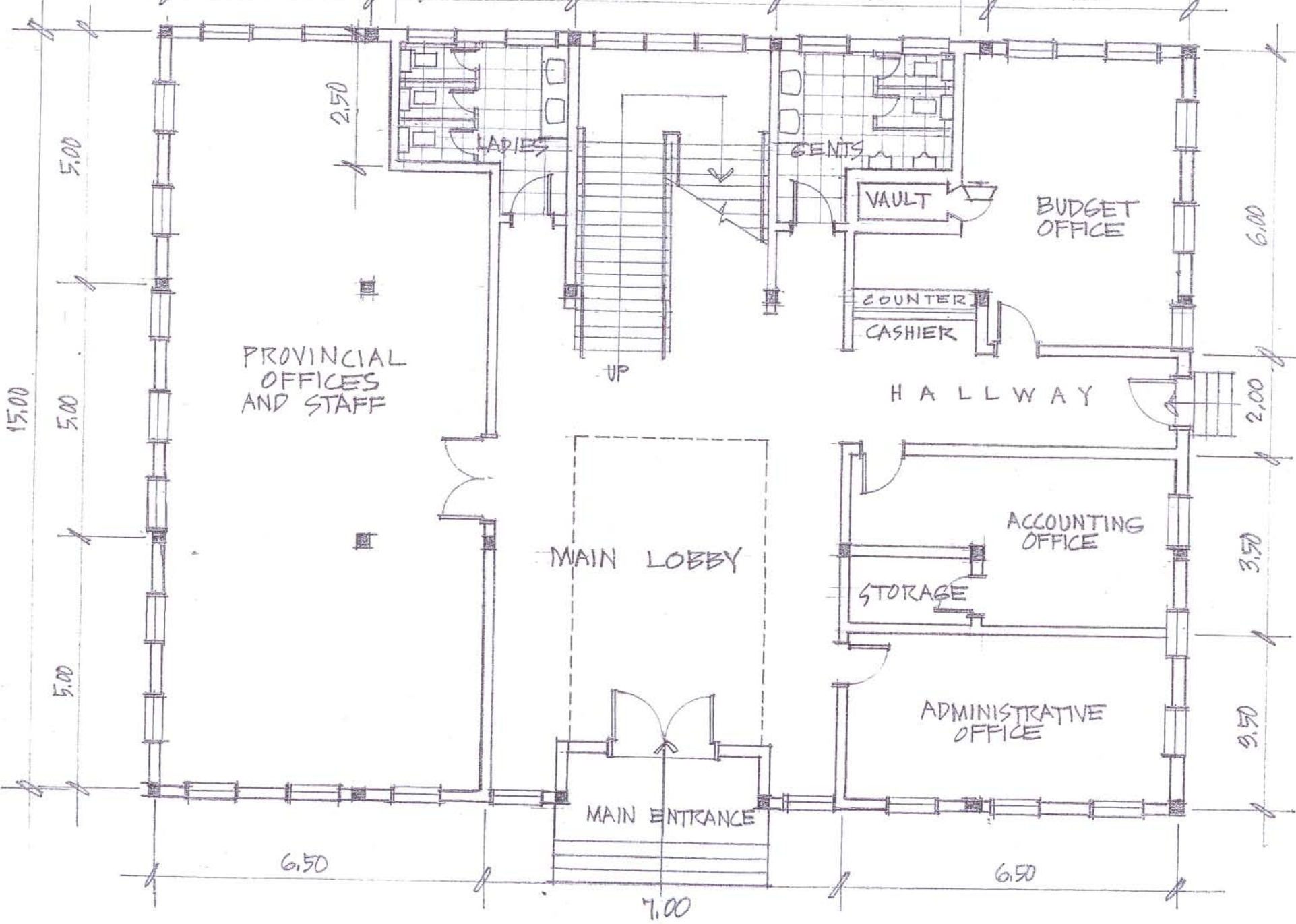
TOTAL FLOOR AREA = 600 M²

20.00

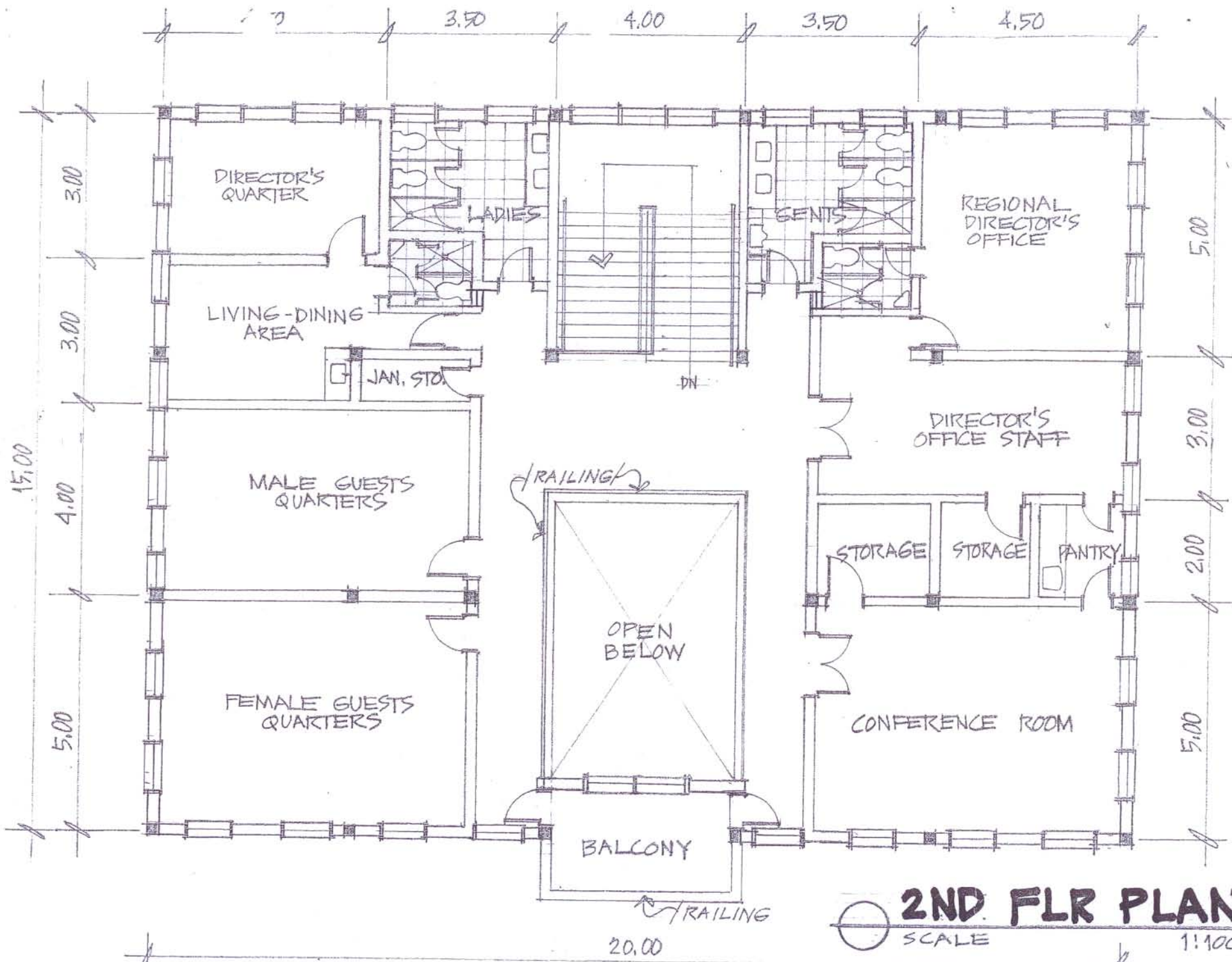
SCALE

1:100 M.

4.50 3.50 4.00 3.50 4.50
4.00 4.00 4.00 4.00 4.00



1ST FLOOR PLAN



2ND FLR PLAN
 SCALE 1:100 M.

Region	No. of Sq. Meters	T
1. Region II	2,873	
2. Region III	750	
3. Region IV	1,600	
4. Region V	1,800	
5. Region IX	716	
6. Region XII	525	
7. Region XIII	1,000	



Funding the Republic

June 6, 2011

The Manager
RDJC DESIGN CONSULTANT
1 Palma St. Saverville Subdivision
Phase 1, Quezon City
Tel. No. 502-0622
Email : rdjc_design_consultant@yahoo.com

ATTN: Mr. RUEL DAVADILLA

Gentlemen:

Please submit your curriculum vitae and proposal for the Supply of Consultancy Services for the preparation of working drawings, estimates and specifications of the proposed Regional Offices of the Bureau of the Treasury following the specifications in the attached Terms of Reference (TOR).

Take note of the criteria for selection of consultant, the scope of work, contract duration and terms of payment indicated in the TOR.

Kindly indicate in your proposal your lowest quotation, tax included. Please take note that our term of payment is thirty (30) days after 100% completion and final acceptance subject to the usual accounting and auditing rules and regulations.

Please submit your sealed proposal to the undersigned at Property and Supply Management Division (PSMD), Room 604, 6th floor Palacio del Gobernador Building, Intramuros, Manila, on or before June 10, 2011. Failure to submit the quotation within the indicated period shall mean that you are not interested to participate in the canvass being conducted. You shall be informed of the result of this canvass upon evaluation of all proposal and quotations submitted by the participating suppliers. The Bureau reserves the right to reject any or all quotation and to accept that which is/are most advantageous to BTR.

Thank you.

Note: For further inquiries pls. contact
Arch JOSELITO MARTINEZ
At 567-5480 loc. 605

Victorena B. Tarriga
VICTORENIA B. TARRIGA
CTOO II, PSMD

Quoted by: _____
Signature of Dealer over Printed Name

Canvassed by: SUSANA B. SANCHEZ
Signature of Canvasser over Printed Name

Date Accomplished

June 6, 2011
Date Canvassed



Funding the Republic

June 6, 2011

The Manager
RCG Architecture and Designs
Unit 109-B Iriga St. cor. Calamba St.
Quezon City
Cel. No.: 09176667434
Email : rcgassoc@yahoo.com.ph

ATTN: Arch.REYMARK GARDIOLA

Gentlemen:

Please submit your curriculum vitae and proposal for the Supply of Consultancy Services for the preparation of working drawings, estimates and specifications of the proposed Regional Offices of the Bureau of the Treasury following the specifications in the attached Terms of Reference (TOR).

Take note of the criteria for selection of consultant, the scope of work, contract duration and terms of payment indicated in the TOR.

Kindly indicate in your proposal your lowest quotation, tax included. Please take note that our term of payment is thirty (30) days after 100% completion and final acceptance subject to the usual accounting and auditing rules and regulations.

Please submit your sealed proposal to the undersigned at Property and Supply Management Division (PSMD), Room 604, 6th floor Palacio del Gobernador Building, Intramuros, Manila, on or before June 10, 2011. Failure to submit the quotation within the indicated period shall mean that you are not interested to participate in the canvass being conducted. You shall be informed of the result of this canvass upon evaluation of all proposal and quotations submitted by the participating suppliers. The Bureau reserves the right to reject any or all quotation and to accept that which is/are most advantageous to BTR.

Thank you.

Note: For further inquiries pls. contact
Arch JOSELITO MARTINEZ
At 567-5480 loc. 605

Victorenia B. Tarriga
VICTORENIA B. TARRIGA
CTOO II, PSMD

Quoted by: _____
Signature of Dealer over Printed Name

Canvassed by: SUSANA B. SANCHEZ
Signature of Canvasser over Printed Name

Date Accomplished

June 6, 2011
Date Canvassed