




Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila 1002



MEMORANDUM

TO : ALL BTr CENTRAL OFFICE OFFICIALS AND EMPLOYEES

FROM : 
ATTY. ERWIN D. STA. ANA
Deputy Treasurer of the Philippines

SUBJECT : DOCUMENT TRACKING SYSTEM (DTS) GO LIVE DATE

DATE : 18 July 2019

Following the successful parallel run and resolution of technical issues, please be informed that **the DTS, with internal and external modules, will go live on Monday, July 29, 2019.**

The update to the system includes the integration of internal documents module to our current document processing workflow. It will now track both internal and external correspondence and documents providing a holistic solution to document management. It also aims to improve efficiency in operations and reduce processing delays brought about by mishandling or loss of documents, or late action or inaction by concerned officials and employees. We have added a new SMS and e-mail notification/reminder feature for better status tracking.

All are requested to actively use the DTS as specified in the attached Treasury Operations Order No. 09-2019 and DTS Manual.

We hope that this system introduces significant benefit and convenience to all.