



Annex 3: Report on the Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of June 30, 2016

Agency Name: Bureau of the Treasury - Central Office

Organization Code : 11-005-00-00000

Book Title: Regular Agency

Account Title: Advances to Officers and Employees

Account Code: 19901040

No.	NAME	Particulars	Reference	Total Total Amount	Amount Due						Remarks
					Current			Past Due			
					less than 30 days	31 - 60 days	61-365 days	Over 1 year	Over 2 years	3 years & above	
Advances for Travel and Special Purposes											
1. Local Travel											
Central Office											
	Ferdinand P. Catacutan	Official Travel to Cebu City for Investigation of New Entrants assigned at the BTr Regional Office NO. VII- Cebu City & Btr Cebu North & Cebu South Provincial Offices on May 23-26,2016, per TPO # 93-2016	Chk No. 2223572; 05/20/16	6,980.00		6,980.00					With constant reminder and follow up
	Jasper A. Meneses	Official Travel to Negros Oriental for Investigation of New Entrants assigned at the BTr Regional Office NO. VI- Iloilo City & Btr Negros Oriental/ Siquijor and Negros Occidental Provincial Offices on May 24-28,2016, per TPO # 95-2016	Chk No. 22235735; 05/23/16	9,270.00		9,270.00					With constant reminder and follow up
Sub-Total					16,250.00	-	16,250.00	-	-	-	
2. Foreign Travel											
Central Office											
	Atty. Erwin D. Sta Ana	Official trip to USA, on March 03-10,2016 , to attend and participate in the "Fixed Income Non-Deal Roadshow ",as per TA# 106-2016	Chk No. 2223205; 03/01/16	147,492.84			147,492.84				Request for approval from the Office of the President for the actual hotel accommodation causes the delay in the submission of the Liquidation Report Only the photocopies of supporting documents were submitted before June 30, 2016
Sub-Total					147,492.84	-	-	147,492.84	-		
3. Special Activities											
Central Office											
	Regilito L. Tamayo	CA to defray BTr expenses relative to the " MISS 2017 Strategic Planning Conference " on May 12-14,2016 as per TPO#88-2016	Chk No.2223552; 05/11/16	44,500.00		44,500.00		-			With constant reminder and follow up
Sub-Total					44,500.00	-	44,500.00	-	-	-	
GRAND TOTAL					208,242.84	-	60,750.00	147,492.84	-		

Prepared by:

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CTOO II - Bureau Accounting Division

Approved by:

Christine L. Sanchez
CHRISTINE L. SANCHEZ, CESO IV
Deputy Treasurer of the Philippines

