



Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG - YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila

ADVISORY

This advisory is issued to guide all Heads of Departments, Agencies, Bureaus, Offices, Commissions, State Universities and Colleges and All Others Concerned in the submission of **Statement of Account (SOA)** as of **December 31, 2019** for **Special Account in the General Fund (SAGF) and Trust Fund (TF)** to the Bureau of the Treasury.

In conjunction with the closing of the CY 2019 National Government books maintained by the Bureau of the Treasury on **February 10, 2020**, All National Government Agencies are advised to submit SOA (**Annex A**) for SAGF and TF accounts to the BTR-National Cash Accounting Division **on or before January 31, 2020**.

This is to enable the BTr to make the proper and necessary adjustments/reclassification of NGAs' deposited collections to the appropriate funds particularly, SAGF and TF before closure of year-end books of the National Government.

Non-submission of SOA for the SAGF and TF accounts will be construed that the NGA's deposited national collections are all under the General Fund and will be closed to the Accumulated Surplus/Deficit Account in the BTr-NG books, which will automatically form part of the Appropriated Surplus of the National Government.

Further, requests for adjustment of prior years' collections will be charged to the current year General Fund Collections of the respective NGA.

Please be guided accordingly.

ROSALIA V. DE LEON
Treasurer of the Philippines

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