

## Annex 3 - Report on the Aging of Cash Advances

## SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES

As of December 31, 2019

Agency Name: Bureau of the Treasury, Region IX

Agency Code: 11-005-03-00009

**Book Title** 

Account Title: Advances to Officers & Employees

Account Code: 1990104000

| No.             | Name                           | Particulars    | Reference<br>(Check/ADA No.<br>& Date) | Total<br>Amount | Amount Due           |               |                |                |                |
|-----------------|--------------------------------|----------------|--|-----------------|----------------------|---------------|----------------|----------------|----------------|
|                 |                                |                |  |                 | less than<br>30 days | 31-60<br>days | 61-365<br>days | Over<br>1 year | Remarks        |
| Advan<br>Purpos | ces for Travel and Special ses | de.            |  | - 13            |                      |               |                |                | Prince Control |
| l. Loca         | al Travel                      | *** N O N E*** |  |                 |                      |               |                |                |                |
|                 |                                |                |  |                 |                      |               |                |                |                |
|                 | -                              |                |  |                 |                      |               |                |                |                |
|                 |                                |                |  |                 |                      |               |                | 1              |                |
|                 |                                |                |  |                 |                      |               |                |                |                |
| II Sno          | cial Purpose                   | *** N O N E*** |  |                 |                      |               |                |                |                |
| ii. Ope         | retain uipose                  | NONE           |  |                 |                      |               |                |                |                |
| Т               | TOTAL                          |                |  |                 | -                    | -             | -              | -              |                |

Certified Correct:

REY P. CABELLON

Head, Accounting Office

Approved by:

Regional Director