



Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
National Capital Region
Intramuros, Manila 1002

ADVISORY

In view of the imposition of Enhanced Community Quarantine over the entire Luzon, including the National Capital Region (NCR), and to assist in government efforts to contain the spread of COVID-19, please be informed that over-the-counter (OTC) application and processing of Fidelity Bond at the Bureau of the Treasury – NCR shall be suspended effective 19 March 2020 until further notice. However, Fidelity Bond applications will be allowed to be submitted by e-mail effective 19 March 2020.

All accountable officials and employees are advised to send their applications for Fidelity Bonding to the following e-mail addresses:

District I	Ms. Violeta P. Chavez	leilapalingchavez@yahoo.com
District II	Ms. Concepcion S. Austria	csaustria@treasury.gov.ph
District III	Ms. Ofelia A. Castillo	oacastillo@treasury.gov.ph
District IV	Ms. Ethel R. Silvestre	ersilvestre@treasury.gov.ph

As guide in sending the applications, please refer to areas covered by the above listed NCR officials where the NGAs, GOCCs and LGUs are located:

District I	District II	District III	District IV
Manila San Juan Mandaluyong	Quezon City	Makati Muntinlupa Pasig Taguig Marikina	Valenzuela Pasay Caloocan Pateros Malabon Las Piñas Parañaque Navotas

Accordingly, the concerned NCR Officials shall issue acknowledgement receipt of the applications received thru email. Please note that Bond coverage shall be considered conditional by the BTr until payment of bond premia and submission of complete documentation are made after the period of imposition of enhanced community quarantine in NCR.

For information and guidance of all concerned.

Thank you.