



*Funding the Republic*

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
**KAWANIHAN NG INGATANG-YAMAN**  
(BUREAU OF THE TREASURY)  
Intramuros, Manila 1002

**National Registry of Scripless Securities  
DOCUMENTARY REQUIREMENTS FOR THE OPENING OF A TAX-EXEMPT  
INSTITUTION (TEI) SPONSORED NROSS ACCOUNT**

All TEIs<sup>1</sup> shall, through their authorized Sponsor, submit to the Scripless Securities Registration Division (SSRD) the following documentary requirements for the opening of a Tax-exempt Sponsored NRoSS Account:

1. Letter request from the Sponsor addressed to the Treasurer of the Philippines to open a TEI account for its TEI client;
2. Investor's Undertaking ([http://www.treasury.gov.ph/?page\\_id=9926](http://www.treasury.gov.ph/?page_id=9926)); and
3. Bureau of Internal Revenue (BIR) Ruling confirming the institution's tax-exempt status. For institutions covered by relevant BIR issuances requiring revalidation of its tax ruling (e.g., Revenue Memorandum Order No. 20-2013), a revalidated BIR ruling within the prescribed validity period shall be submitted.

For further inquiries, please contact Ms. Floresita V. Tuazon, SSRD Chief, at tel no. 663-2246 or email address: [ftuazon@treasury.gov.ph](mailto:ftuazon@treasury.gov.ph).

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<sup>1</sup> Except those authorized by the BTr to be NRoSS Direct Participants  
ISO 9001:2015 Quality Management System  
Certificate No. AJA17-0071