



Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila

BIDS AND AWARDS COMMITTEE
Supplemental Bid Bulletin No. 35-2021

December 24, 2021

**Preventive Maintenance for the Audio Visual System at the Cafeteria,
Marble Hall, Osmeña Theater, and Dealing Room of the Bureau of the
Treasury**

ITB-17-2022-G (EPA)

This Supplemental Bid Bulletin No. 35-2021 is issued to modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

REFERENCE	AMENDMENTS/CHANGES/ CLARIFICATIONS
Section VII. Technical Specifications	Section VII. Technical Specifications <i>See revised Technical Specifications</i>

For guidance and information of all concerned.

ATTY. GISELA F. LOOD (Sgd.)
Deputy Treasurer of the Philippines and
Chairperson, Bids and Awards Committee

TECHNICAL SPECIFICATIONS

1. PROJECT TITLE

Preventive Maintenance for the Audio Visual System at the Cafeteria, Marble Hall, Osmeña Theater, and Dealing Room of the Bureau of the Treasury.

2. DESCRIPTION

The project calls to provide preventive maintenance for the Audio Visual Facility of the Bureau of the Treasury's Cafeteria, Marble Hall, and Osmeña Theater which consists of Video wall and Audio facilities that is used for special Events of the Bureau such as RTB launch and Premyo Bonds. This project also aims to provide a monthly and quarterly preventive maintenance, for the audio visual system at the Dealing Room of Bureau of the Treasury.

3. AGENCY BUDGET FOR THE CONTRACT (ABC): Php 1,070,000.00

Note: Inclusive of 12% VAT and all other charges.

4. CONTRACT DURATION:

The winning CONTRACTOR shall provide Maintenance Services for One (1) Year.

PART I. Scope of Work and Service Breakdown	BIDDER'S STATEMENT
<p>1. Monthly Preventive Maintenance (1) once a month</p> <p>1.1.Monthly site inspection to check and assure system operations and functions.</p> <p>1.2.Physical checking of equipment and cables from any physical damages, moist or any that may cause damage to equipment</p> <p>1.3.Test all control system and functional test.</p> <p>1.4.Monthly status monitoring report on equipment physical state.</p>	

- 1.5. Perform each equipment test, audio and video quality, switching, routing, delay, response, all buttons working and operational testing.
- 1.6. Check image quality configuration, alignment and resolution configuration if needed.
- 1.7. All input and output routing and switching
- 1.8. After service/ maintenance report and status of the system

2. Quarterly Preventive Maintenance One (4) Four times a year

- 2.1. Complete system checking, function and performance to assure system reliability and monitor possible future breakdown.
- 2.2. Physical checking, cleaning of equipment from dust, moist or any that may cause damage to equipment.
- 2.3. Checking and securing all cables and connections from any loose or damages.
- 2.4. Check all power source/ outlet or UPS for correct voltage supply.
- 2.5. System control program testing and refresh if needed.
- 2.6. Perform all sequence test on all control devices.
- 2.7. Perform each equipment test, audio and video quality, switching, routing, delay, response, all buttons working and operational testing.
- 2.8. Perform image quality configuration, alignment and resolution configuration if needed.
- 2.9. Equipment life monitoring, lamps, cycle, filters if any.
- 2.10. All input and output routing and switching.
- 2.11. Monitor spare parts needed for future failure/breakdown of equipment.
- 2.12. After service/ maintenance report and status of the system.

3. Standby Support for Special Events

<p>3.1.Perform pretesting prior to event schedule and after event test to assure system performance and function for the next event.</p> <p>3.2.Assign at least two (2) personnel to provide onsite technical support to the audio and video system, man at least eight (8) hours, to cover at least twelve (12) special events during the contract period.</p> <p>4. Service Helpdesk Support</p> <p>4.1. The bidder must provide 24/7 support in any means of communication within the contract duration.</p> <p>4.2. Onsite technical service support on any concern that needed immediate service or support within 2 to 4 hours response time.</p>			
<p>PART II. BIDDER'S COMPLIANCE</p>	<table border="1"> <thead> <tr> <th data-bbox="1110 1279 1315 1361">BIDDER'S STATEMENT</th><th data-bbox="1315 1279 1520 1361">REFERENCE</th></tr> </thead> </table>	BIDDER'S STATEMENT	REFERENCE
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<p>1. STATEMENT OF BIDDER'S EXISTENCE AND EXPERTISE</p> <p>1.1. The bidder must be operating in the Philippines for the past Five (5) years providing Audio Visual products and services. Must submit notarized certification as to its existence.</p> <p>1.2. Due to the complexity of the implementation, Service Provider must have at least One (1) technician with either of the following certification(s): (submit certification as proof)</p> <p>1.2.1. Certified Technology Specialist by AVIXA; or</p> <p>1.2.2. has undergone AVIXA accredited training; or</p> <p>1.2.3. have undergone training by an AVIXA enterprise member</p> <p>1.3. The bidder must have completed within the last 3 years a single largest contract similar to the project to be bid with an amount equivalent to at least 50% of the ABC.</p> <p>For purposes of this project, similar contracts shall refer to “Supply, Installation, Delivery and/or Maintenance of Audio Visual System”</p> <p>1.4. Joint Venture is not allowed.</p>		
<p>PART III. OTHER CONDITION AND REQUIREMENTS</p>		<p>BIDDER'S STATEMENT OF COMPLIANCE</p>
<p>2. DOCUMENTATION</p> <p>2.1. Must provide monthly and quarterly maintenance report to be submitted at Management Information System Service office of Bureau of the Treasury.</p> <p>2.2. Must provide monthly inventory of the equipment at Management Information System Service office of Bureau of the Treasury.</p> <p>2.3. Must submit updated audio visual system diagram if it is modified within the contract period.</p>		
<p>3. SERVICE ACCEPTANCE</p> <p>3.1. A “Certificate of Completion” shall be issued after the last day of Preventive Maintenance.</p>		

3.2. Hand-over of the full inventory of maintained equipment.	
4. MODE OF PAYMENT 4.1. Monthly Payment 4.1.1. Must submit service reports: (monthly and quarterly)	
5. NON-GRAFT CLAUSE 5.1. The winning supplier warrants that it has not given nor promised to give any money or gift to any officer or employee of the BTr, or any member of the Bids and Awards Committee, BAC secretariat or TWG, to secure this contract.	
6. APPLICATION OF PROCUREMENT LAWS 6.1. The provisions of Republic Act No. 9184 and its revised implementing rules and regulations shall apply to this procurement.	