



*Funding the Republic*

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
**KAWANIHAN NG INGATANG-YAMAN**  
(BUREAU OF THE TREASURY)  
Intramuros, Manila



**MEMORANDUM**

TO : **All Sponsoring NRoSS Direct Participants**

SUBJECT : **Additional Required Details in the Creation of Sponsored NRoSS Account**

DATE : 24 March 2023

We would like to inform all sponsoring NRoSS direct participants of the following additional fields and changes in NRoSS that will be required in the opening of sponsored accounts. This will be subject for implementation on May 2, 2023.

This initiative aims to provide more structured, granular and accurate investor data which will be helpful to the Bureau in supporting the registry function as the final record of ownership for the government securities. Further this will enable the Bureau to make more informed business decisions and effectively tailor its investor relations efforts, especially those that are geared to retail investors. In this regard, we enjoin all sponsoring participants to provide the data, as gathered through the KYC process, and as part of the sponsor's expected function.

Field Name	Expected Values / Remarks
Gender	Male / Female
City / Municipality / Province	Current "City" field was changed to "City / Municipality/Province" and is now mandatory field.
Region	Respective region of the city / municipality
Nationality / Origin	For Individual Clients – Filipino / Foreign For Institutional – Local / Foreign
Country	This applies only if the investor is tagged as "Foreign"

These changes are both implemented in the manual and upload process for the creation of NRoSS accounts. For reference, please find attached Annex A - Updated Bulk Account Creation Upload Template.

For questions or concerns, please do not hesitate to contact our Scripless Securities Registration Division (SSRD) at 8663-2246 / 8663-2247 / 8663-2865 / 8663-2865 or email [ssrd\\_nross@treasury.gov.ph](mailto:ssrd_nross@treasury.gov.ph). It should be noted that the Bureau, through its SSRD team, will reach out to participants who are unable to provide the proper details.

This implementation will be applied proactively, and the Bureau will provide further advice on the separate initiative of the updating of the previously created sponsored accounts.

Thank you for the continued support and cooperation.

  
**ROSALIA V. DE LEON**  
Treasurer of the Philippines

ISO 9001:2015 Quality Management System  
Certificate No. SCP000233Q



ANNEX A

UPDATED BULK ACCOUNT CREATION UPLOAD TEMPLATE

ENTITY TYPE	INVESTOR TYPE	REGISTRATION/ BIRTH DATE	CLIENT NAME	EMAIL ADDRESS	PHONE NUMBER	CITY / MUNICIPALITY / PROVINCE (COUNTRY, in case investor is Foreign)	ADDRESS	IS QIB	GENDER	NATIONALITY / ORIGIN	REGION	TAX ID
P - Physical Person I - Institution Mandatory Field	Full list under the NROSS>> Investor Type drop down list in Client Registration > Create Mandatory Field	Format: mm/dd/yyyy Mandatory Field	Alphanumeric, up to 150 characters Mandatory Field	Alphanumeric, up to 100 characters NOT Mandatory Field	Numeric (and possibly including symbols as + or ), up to 20 characters NOT Mandatory Field	Alphanumeric Mandatory Field	Alphanumeric, up to 200 characters Mandatory Field	Y = YES N = NO Mandatory Field	Male Female Values are Case sensitive	For Individual Clients : Filipino Foreign For Institutional : Local Foreign Values are Case sensitive	REGION_I REGION_II REGION_III REGION_IV REGION_V REGION_VI REGION_VII REGION_VIII REGION_IX REGION_X REGION_XI REGION_XII REGION_XIII REGION_MCR REGION_MIMARO REGION_MIMARO PA REGION_CAR REGION_ARMIM	Alphanumeric (Any valid Government ID, with special characters) Mandatory Field

**IMPORTANT:**

SAVE FILE IN CSV FORMAT

DELETE HEADER BEFORE UPLOADING

Values are Case sensitive, and should be as is.

Mandatory in case investor is Filipino / Local

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SAVE FILE IN CSV FORMAT

DELETE HEADER BEFORE UPLOADING