

## CONTRACT AGREEMENT

THIS AGREEMENT made this 4<sup>th</sup> day of January 2022 between the **BUREAU OF THE TREASURY**, with office address at Ayuntamiento Building, Cabildo Street corner Andres Soriano Avenue, Intramuros, Manila 1002 (hereinafter called "the Entity") of the one part and **OTUS COPY SYSTEMS, INC.** with office address at 10/F MG Tower, 75 Shaw Blvd., Mandaluyong City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids/Quotations for certain goods and ancillary services, particularly Rental of Multi-Functioning Photocopying Machines for CY 2022 and has accepted a Bid/Quotation/Proposal by the Supplier for the supply of those goods and services in the sum of **PHILIPPINE PESO: TWO MILLION TWO HUNDRED TWELVE THOUSAND EIGHT HUNDRED SEVENTY-FOUR & 17/100 (PHP2,212,874.17), INCLUSIVE OF APPLICABLE TAX** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs)<sup>1</sup>:
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract<sup>2</sup>; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted<sup>3</sup>;

<sup>1</sup> For projects procured through public bidding

<sup>2</sup> For projects procured through alternative methods of procurement, General and Special Conditions of Contract shall apply and incorporated by reference to the procurement documents

<sup>3</sup> For projects procured through alternative methods of procurement, the procurement documents that includes the Request for Quotation/Proposal, Project Terms of Reference/Scope of Work,

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# Contract Agreement Form for the Procurement of Goods (Revised)

*[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]*

Republic of the Philippines )  
City of \_\_\_\_\_ ) s.s

## ACKNOWLEDGMENT

BEFORE ME, a Notary Public, for and in the City of \_\_\_\_\_,  
Philippines, personally appeared the following:

Name	Competent Proof of Identification	Validity Period
Rosalia V. De Leon Representing the: <u>Bureau of the Treasury</u>	_____	_____
Erwin C. Manarpis Representing the: <u>Otus Copy Systems, Inc.</u>	_____	_____

known to me to be the same persons who executed the foregoing Contract Agreement, consisting of four (4) pages, including this page, and acknowledged to me that the same is their free and voluntary act and deed and of the agency/institution they respectively represent.

WITNESS MY HAND AND NOTARIAL SEAL on the place and date above written.

Notary Public

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 2022.

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