



Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila

BIDS AND AWARDS COMMITTEE
Supplemental Bid Bulletin No. 07-2023

November 9, 2023

Supply of Security Services FY 2024
(ITB-01-2024-G (EPA))

This Supplemental Bid Bulletin No. 07-2023 is issued to modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents.

| REFERENCE | AMENDMENTS/CHANGES/ CLARIFICATIONS |
|--|---|
| <p>Page 20. Section III. Bid Data Sheet ITB Clause 5.3. For this purpose, contracts similar to the project shall be:</p> <p>b. Completed within the last five (5) years [2018-2023] prior to the deadline for the submission and receipt of bids.</p> <p>Page 39. Section VII. Technical Specification III. SCHEDULE OF REQUIREMENTS ITEM NO. 1: SECURITY GUARDS 1.7. Minimum Height: - 5'7" Male / 5'2" Female</p> <p>Page 43. Section VII. Technical Specification III. TECHNICAL SPECIFICATIONS ITEM NO. 1: Stability of the Company b.) Liquidity of the Contractor: - Must submit certification on compliance with the requirements of SSS, PhilHealth, Pag IBIG on remittances of required premiums (Three quarters of F.Y. 2022)</p> <p>Page 44. Section VII. Technical Specification III. TECHNICAL SPECIFICATIONS ITEM NO. 2: Resources b.) Number of Licensed Guards: - Submit Monthly Disposition Report (Minimum of six months: January 2022</p> | <p>Page 20. Section III. Bid Data Sheet ITB Clause 5.3. For this purpose, contracts similar to the project shall be:</p> <p>b. Completed within the last five (5) [2018-2023] three (3) years [2020-2023] prior to the deadline for the submission and receipt of bids.</p> <p>Page 39. Section VII. Technical Specification III. SCHEDULE OF REQUIREMENTS ITEM NO. 1: SECURITY GUARDS 1.7. Minimum Height: - 5'7" Male / 5'2" Female Male: - At least 50% of the male guards must have a minimum height of 5'7" and the remaining must have a minimum height of 5'5". Female: - At least 50% of the male guards must have a minimum height of 5'7" and the remaining must have a minimum height of 5'5".</p> <p>Page 43. Section VII. Technical Specification III. TECHNICAL SPECIFICATIONS ITEM NO. 1: Stability of the Company b.) Liquidity of the Contractor: - Must submit certification on compliance with the requirements of SSS, PhilHealth, Pag IBIG on remittances of required premiums (Three quarters of F.Y. 2022 2023)</p> <p>Page 44. Section VII. Technical Specification III. TECHNICAL SPECIFICATIONS ITEM NO. 2: Resources b.) Number of Licensed Guards:</p> |

| | |
|--|--|
| to June 2022) stamped and received by SOSIA. Page 48. Section VII. Technical Specification | - Submit Monthly Disposition Report (Minimum of six months: January 2022 to June 2022 January 2023 to June 2023) stamped and received by SOSIA. Page 48. Section VII. Technical Specification ANNEX A & B (See Attached) |
|--|--|

For guidance and information of all concerned.

EDUARDO ANTHONY G. MARIÑO III (Sgd.)
Deputy Treasurer of the Philippines and
Chairperson, Bids and Awards Committee

ANNEX A

| BUREAU OF THE TREASURY | | | |
|--------------------------------|--|--------------------------------|--|
| SECURITY DEPLOYMENT PLAN | | | |
| LEGENDS | | | |
| WEEKDAYS | | WEEKENDS | |
| Day Shift - 7:00AM to 7:00PM | | Day Shift - 7:00AM to 7:00PM | |
| 1 | Detachment Commander / Roving | 1 | Shift-in-Charge / Roving |
| 2 | Shift-in-Charge / Roving | 2 | Information 1 - Ground Floor Lobby |
| 3 | Information 1 - Ground Floor Lobby | 3 | CCTV Room / Information 2 - Basement Lobby |
| 4 | Information 2 - Basement Lobby | 4 | CCTV Room |
| 5 | Main Lobby Entrance (Baggage X-Ray) | 5 | Basement Parking Vehicle Entrance |
| 6 | Main Lobby Exit (Baggage X-Ray) | 6 | Basement Parking Roving |
| 7 | CCTV Room | 7 | Ayuntamiento 3rd Floor VIP |
| 8 | CCTV Room | 8 | PDGCC 2nd, 3rd, 4th, & 6th Floor |
| 9 | Ayuntamiento GF and 4th Floor Roving | 9 | Mandaluyong Property |
| 10 | Ayuntamiento 2nd Floor Roving | 10 | Mandaluyong Property |
| 11 | Ayuntamiento 3rd Floor Roving | 11 | Boracay Mansion Property |
| 12 | Ayuntamiento 3rd Floor VIP | | |
| 13 | Perimeter 1 | Night Shift - 7:00PM to 7:00AM | |
| 14 | Perimeter 2 | 1 | Shift-in-Charge / Roving |
| 15 | Basement Parking Vehicle Entrance / Perimeter 3 | 2 | Information 1 - Ground Floor Lobby |
| 16 | Basement Parking Vehicle Entrance | 3 | CCTV Room / Information 2 - Basement Lobby |
| 17 | Basement Parking Roving | 4 | CCTV Room |
| 18 | PDGCC 2nd Floor | 5 | Basement Parking Vehicle Entrance |
| 19 | PDGCC 3rd Floor | 6 | Basement Parking - Roving |
| 20 | PDGCC 4th Floor | 7 | PDGCC 2nd, & 3rd Floor |
| 21 | PDGCC 6th Floor | 8 | PDGCC 4th, & 6th Floor |
| 22 | Mandaluyong Property | 9 | Mandaluyong Property |
| 23 | Mandaluyong Property | 10 | Mandaluyong Property |
| 24 | Boracay Mansion Property | 11 | Boracay Mansion Property |
| Night Shift - 7:00PM to 7:00AM | | | |
| 25 | Shift-in-Charge / Roving | | |
| 26 | Information 1 - Ground Floor Lobby | | |
| 27 | CCTV Room / Information 2 - Basement Level Lobby | | |
| 28 | CCTV Room | | |
| 29 | Basement Parking Vehicle Entrance | | |
| 30 | Basement Parking - Roving | | |
| 31 | PDGCC 2nd & 3rd Floor | | |
| 32 | PDGCC 4th Floor & 6th Floor | | |
| 33 | Mandaluyong Property | | |
| 34 | Mandaluyong Property | | |
| 35 | Boracay Mansion Property | | |

ANNEX B

| | Day Shift | Day Shift | Night Shift |
|---|-----------|-----------|-------------|
| Work Days / Week | 5.00 | 7.00 | 7.00 |
| Work / Day | 12.00 | 12.00 | 12.00 |
| No. of Days/ Year (As per DOLE-150-16) | 261.00 | 394.40 | 394.40 |
| Minimum Wage (DOLE Order No. 24) | 610.00 | 610.00 | 610.00 |
| Amount to Guard | | | |
| 1. Average Monthly Salary | | | |
| 2. Nigh Differential Pay | | | |
| 3. 13th Month Pay | | | |
| 4. 5-Days Incentive Pay | | | |
| 5. Uniform Allowance | | | |
| 6. OT Pay | | | |
| Amount to Government In Favor of Guard Employer's Share (Statutory) | | | |
| 7. Retirement Pay | | | |
| 8. SSS Mandatory Contribution | | | |
| SSS WISP | | | |
| 9. State Insurance Premium | | | |
| 10. PHILHealth Contribution | | | |
| 11. PAG-Ibig Contribution | | | |
| | | | |
| A. Total Amount to Guard and to Government | | | |
| B. Agency Fee | | | |
| 11. Administrative and Overhead Margin | | | |
| C. Value Added Tax | | | |
| D. Minimum Bid/ Contract Rate | | | |
| E. Number of Guards | 13.00 | 11.00 | 11.00 |
| F. Total Bid/ Contract Amount | | | |
| G. Number of Months | 12.00 | 12.00 | 12.00 |
| H. Total Bid Contract Price for 12 months | | | |
| TOTAL ABC | | | |

Breakdown: Number of Working Days per Year

| | | | |
|-----|----------------------------------|-------|----------------------------------|
| 243 | - Ordinary working days | 295 | - Ordinary working days |
| 12 | - Regular Holidays | 24 | - 12 Regular holidays x 200% |
| 6 | - Special non-working days | 67.6 | - 52 Rest days x 130% |
| | | 7.8 | - 6 Special days x 130% |
| 261 | - Days considered paid in a year | 394.4 | - Days considered paid in a year |