

4 January 2024

MR. JOSE ROMMEL BORJA
Bidder's Representative / Authorized Signatory
Integrated Computer Systems, Inc.
3/F Limketkai Building, Ortigas Ave.,
San Juan, Metro Manila

SUBJECT: Notice to Proceed
Procurement of One (1) Year Maintenance Agreement for Core Switch and Hyper Converged Servers for the Bureau of the Treasury / ITB-08-2024-G (EPA)

Dear **Mr. Borja**:

Having approved the attached Agreement, notice is hereby given to the Integrated Computer Systems, Inc. that performance/delivery of the goods/services may commence for the Procurement of One (1) Year Maintenance Agreement for Core Switch and Hyper Converged Servers for the Bureau of the Treasury effective from receipt of this Notice to Proceed.

With the receipt of this notice, you are responsible for performing/delivering the goods/services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule and the Terms of Reference.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bureau of the Treasury.

Thank you.

Very truly yours,

SHARON P. ALMANZA (Sgd.)
Officer-in-Charge

CONFORME:

(Printed Name & Signature)

(Date)