

26 January 2024

**MS. VIMKA BERNADETTE S. PACIS**

Authorized Representative

SVI Information Services Corporation

22F Antel Global Corporate Center, 3 Julia Vargas Avenue

Ortigas Center Pasig City

SUBJECT:

**Notice to Proceed**

Digitization Service of the Existing Documents for the Field  
Offices of the Bureau of the Treasury / ITB-29-2023-G

Dear **Ms. Pacis**:

Having approved the attached Agreement, notice is hereby given to SVI Information Services Corporation that performance/delivery of the goods/services may commence for the Digitization Service of the Existing Documents for the Field Offices of the Bureau of the Treasury / ITB-29-2023-G effective from receipt of this Notice to Proceed.

With the receipt of this notice, you are responsible for performing/delivering the goods/services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule and the Terms of Reference.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bureau of the Treasury.

Thank you.

Very truly yours,

**SHARON P. ALMANZA** (Sgd.)  
Officer-in-Charge

CONFORME:

\_\_\_\_\_  
(Printed Name & Signature)

\_\_\_\_\_  
(Date)