

TERMS OF REFERENCE

1. PROJECT TITLE

Procurement of Adobe Photoshop licenses for the Bureau of the Treasury.

2. DESCRIPTION

The project calls for the procurement of two (2) Adobe Photoshop licenses to the Bureau of the Treasury (BTr). This project is intended for graphics design, editing, and layouts used in BTr website, events, and other Btr platforms.

3. AGENCY BUDGET FOR THE CONTRACT (ABC): Php 171,000.00

Note: Inclusive of 12% VAT, installation, delivery cost and all other charges.

4. PROJECT DURATION, DELIVERY, COMMISSION, INSTALLATION AND ACCEPTANCE

Must complete the project within thirty (30) calendar days from the receipt of Purchase Order

AGENCY SPECIFICATION	Supplier's Specification
<p>1. Adobe Photoshop for Teams</p> <p>1.1 Quantity: Two (2) licenses</p> <p>1.2 Subscription: Three (3) years (New Subscription)</p> <p>1.3 Must have an admin cloud console for license management and be capable of reassigning licenses.</p>	
PART II. BIDDER'S COMPLIANCE	
1. STATEMENT OF BIDDER'S EXISTENCE AND EXPERTISE	
<p>1.1. The bidder must be operating in the Philippines for the past Three (3) years providing Software Licenses, IT Solutions or Services. Must submit a certification as proof.</p>	
2. MODE OF PAYMENT	
<p>2.1. One-time Payment</p>	

3. NON-GRAFT CLAUSE

- 3.1. The winning supplier warrants that it has not given nor promised to give any money or gift to any officer or employee of the BTr, or any member of the Bids and Awards Committee, BAC secretariat or TWG, to secure this contract.

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