

TERMS OF REFERENCE

I. PROJECT TITLE:

SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF DEFECTIVE PARTS OF MITSUBISHI CITY-MULTI VRF AIR CONDITIONING SYSTEM OF THE SYSTEM NUMBER 13 FCU 30, SYSTEM 4 FCU 12, SYSTEM 6 FCU 16, SYSTEM 13 FCU 37, SYSTEM 12 FCU 27, SYSTEM 16 FCU 4, SYSTEM 4 FCU 20, SYSTEM 14, FCU 11, SYSTEM 14 FCU 15, SYSTEM 14, FCU 3, SYSTEM 14 FCU 2, SYSTEM 14 FCU 12, SYSTEM 6 FCU 1, SYSTEM 10 FCU 36, SYSTEM 2 FCU 32, SYSTEM 12 FCU 23 SERVICING CCD, HALLWAY SOD LOUNGE, RIDD, CAFETERIA, OPD, ISD DRESSING ROOM, SSRD, FVD, FTD, BAD, FVD, HALLWAY STO TOMAS, HMD, LS DIRECTOR. (REPAIR #1)

II. DESCRIPTION:

Replacement of defective FCU parts of the following system:

- Service Activity Report #206: System 13, FCU 30 Servicing CCD.
- Service Activity Report #207: System 4, FCU 12 Servicing Hallway SOD Lounge.
- Service Activity Report #208: System 6, FCU 16 Servicing RIDD.
- Service Activity Report #214: System 13, FCU 37 Servicing Cafeteria.
- Service Activity Report #215: System 12, FCU 27 Servicing OPD
- Service Activity Report #224: System 16, FCU 4 Servicing ISD Dressing Room
- Service Activity Report #243: System 4, FCU 20 Servicing SSRD
- Service Activity Report #275: System 14, FCU 11 Servicing FVD
- Service Activity Report #276: System 14, FCU 15 Servicing FTD
- Service Activity Report #281: System 14, FCU 3 Servicing BAD
- Service Activity Report #282: System 14, FCU 2 Servicing BAD
- Service Activity Report #283: System 14, FCU 12 Servicing FVD
- Service Activity Report #284: System 6, FCU 1 Servicing Hallway Sto Tomas
- Service Activity Report #285: System 10, FCU 36 Servicing HMD
- Service Activity Report #286: System 2, FCU 32 Servicing LS Director
- Service Activity Report #287: System 12, FCU 23 Servicing OPD

III. APPROVED BUDGET FOR THE CONTRACT (ABC):

Three Hundred Thousand Pesos (PhP300,000.00)

Inclusive of all applicable tax

IV. MATERIAL SPECIFICATIONS

<u>ITEM</u>	<u>QTY</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>FOR ACU MODEL</u>
1	1	Unit	Controller Board	PLFY-P125VBM-E-TH
2	2	Units	Controller Board	PLFY-P50VBM-E
3	6	Units	Controller Board	PLFY-P80VBM-E
4	1	Unit	Controller Board	PLFY-P100VBM-E-TH
5	1	Unit	Controller Board	PLFY-P63VBM-E
6	3	Units	Controller Board	PLFY-P100VBM-E
7	1	Unit	Thermistor	PLFY-P63VBM-E
8	1	Unit	Thermistor	PLFY-P25VBM-E

V. SCOPE OF WORK

1. Mobilization of manpower, tools and equipment.

2. Engineering supervision of the project.
3. Dismantling of damaged parts.
4. Replacement of defective parts
5. Testing and Commissioning
6. Cleaning of the working area
7. Submit Warranty Certificate of the replaced parts.

VI. CONTRACT DURATION:

The project must be completed within Thirty (30) calendar days from the Purchase Order issuance.

VII. WARRANTY:

One (1) year against material defects and faulty workmanship.

VIII. RESPONSIBILITIES OF SUPPLIER / CONTRACTOR:

- a. Must have at least five (5) years of existence in the business.

Nature of Business: Supply and Installation of Air Conditioning System Parts

- b. Contractor must have the Mitsubishi Electric City Multi-Software and M-Net for proper assessment of the Mitsubishi City Multi VRF Air Conditioning Units.

IX. RESERVATION CLAUSE:

The BTr reserves the right to reject documents which do not comply with the requirements, waive any formalities of documents or consider any submission of documents as substantial compliance reject any and all bids; declare a failure of bidding, annul the bidding process, or not to award the contract, without thereby incurring any liability to the affected bidder or bidders or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the BTr.

The BTr assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Submitted by:

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Chief Treasury Operations Officer II

Facilities and Maintenance Division