



PURCHASE ORDER

Appendix 61

BUREAU OF THE TREASURY

Intramuros, Manila
Telefax No.: 524-7008

Supplier : GROUP 5 COMPUTER PRODUCTS AND SUPPLIES, INC.		P.O. No. : 2023-02-0046			
Address : UG-35 Cityland 9 Condominium, 7648 Dela Rosa St., Brgy. Pio Del Pilar, Makati City		Date : February 23, 2023			
Contact No.:	8812-9157 to 59	Mode of Procurement : Shopping			
Fax No.	8813-2309				
TIN:	008-978-610-00000				
Gentlemen: Please proceed with the Supply and Delivery of Toner Cartridges for Various HP Printers in the amount of Php799,500.00 (VAT inclusive) following the terms and conditions stated herein:					
Place of Delivery : Ayuntamiento Building, Intramuros, Manila		Delivery Term: 7 to 60 working days upon receipt of P.O.			
Date of Delivery : -		Payment Term : 7 days			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF TONER CARTRIDGES FOR VARIOUS HP PRINTERS , composed of the following:	1	-	-
	cart.	TONER CARTRIDGE , HP CF230A, black, original/genuine	20	3,100.00	62,000.00
	cart.	TONER CARTRIDGE , HP W2110A, black, original/genuine	20	3,500.00	70,000.00
	cart.	TONER CARTRIDGE , HP W2111A, cyan, original/genuine	20	4,100.00	82,000.00
	cart.	TONER CARTRIDGE , HP W2112A, yellow, original/genuine	20	4,100.00	82,000.00
	cart.	TONER CARTRIDGE , HP W2113A, magenta, original/genuine	20	4,100.00	82,000.00
	cart.	TONER CARTRIDGE , HP CF500A, black, original/genuine	30	3,250.00	97,500.00
	cart.	TONER CARTRIDGE , CF501A, cyan, original/genuine	30	3,600.00	108,000.00
	cart.	TONER CARTRIDGE , CF502A, yellow, original/genuine	30	3,600.00	108,000.00
	cart.	TONER CARTRIDGE , CF503A, magenta, original/genuine	30	3,600.00	108,000.00
		----- Nothing Follows -----			
		TOTAL			799,500.00
(Total Amount in Words) SEVEN HUNDRED NINETY NINE THOUSAND FIVE HUNDRED PESOS AND (00/00)					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
_____ Signature over Printed Name of Supplier		ATTY. RAYMUNDO U. TAN (Sgd.) _____ Signature over Printed Name of Authorized Official			
_____ Date		OIC, Administrative Service Designation			
Fund Cluster : _____ Funds Available : _____		ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____			
_____ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					