

## TERMS OF REFERENCE

### 1. PROJECT TITLE

Procurement of IT Peripherals for the Repair and Maintenance of IT Equipment of the Bureau of the Treasury

### 2. DESCRIPTION

For the bureau to serve its mandate, it has invested in various important IT Equipment and peripherals. The project aims to restore, rehabilitate, and maintain the optimal state of the bureau's IT equipment thru the procurement and delivery of led modules, for the repair of the defective and aging led cabinets at the Marble Hall and Sergio Osmeña Theater's video wall that was acquired last 2018.

### 3. AGENCY BUDGET FOR THE CONTRACT (ABC): Php 949,000.00

Note: Includes 12% VAT, installation, and all other charges.

### 4. PROJECT DURATION, DELIVERY, COMMISSION, INSTALLATION, AND ACCEPTANCE

Must complete the project within Sixty (60) calendar days from the receipt of purchase order.

PART I. TECHNICAL SPECIFICATIONS			
AGENCY SPECIFICATION (Minimum Requirements)	BIDDER'S STATEMENT OF COMPLIANCE	ACTUAL OFFER (Specify actual specification being offered)	REFERENCE (Indicate exact page number)
<b>1. General Requirement</b> 1.1. The equipment should be of the same make as the existing IT Equipment <b>1.1.1. Repair of LED Cabinet</b> 1.1.1.1. Installation of LED Modules <b>1.1.2. Kinglight P4 Led Module –740 units</b> 1.1.2.1. Pixel Pitch: 4mm 1.1.2.2. Module Size: 256mm*128mm 1.1.2.3. Pixel Configuration: 1R1G1B 1.1.2.4. Module Resolution: 64*32			

PART II. BIDDER'S COMPLIANCE	BIDDER'S STATEMENT	REFERENCE
<b>1. STATEMENT OF BIDDER'S EXISTENCE AND EXPERTISE</b> 1.1. The bidder must be operating in the Philippines for the past Three (3) years providing IT products or audio-visual products and services. 1.2. Due to the complexity of the implementation, Service Provider must have at least One (1) technician with either of the following certification(s): (submit certification as proof) 1.2.1. Certified Technology Specialist by AVIXA; or 1.2.2. Certified AV Technologist by AVIXA; or 1.2.3. has undergone AVIXA accredited training.		

1.3. The bidder must have completed a single largest contract similar to the project to be bid equivalent to at least 50% of the ABC.  <b><i>“Supply, Installation, Delivery and/or Maintenance of Audio-Visual System”</i></b>		
1.4. Joint Venture not allowed.		
<b>PART III. OTHER CONDITION AND REQUIREMENTS</b>		<b>BIDDER'S STATEMENT OF COMPLIANCE</b>
<b>2. WARRANTY AND SUPPORT</b> 2.1. Day 1 of warranties to all equipment shall commence only after the issuance of the Certificate of Completion of the project. 2.2. Product warranty for 1 year (Parts).		
<b>2. SERVICE ACCEPTANCE</b> 2.1. A “Certificate of Completion” shall be issued after the testing period, provided that the following conditions are met: 2.1.1. Hand-over of all necessary paper licenses (if applicable), installers, duly signed delivery receipts with breakdown of items being delivered. 2.1.2. Hand-over of the full inventory of procured equipment.		
<b>3. MODE OF PAYMENT</b> 3.1.1.1. One-time payment upon issuance of Certificate of Completion		
<b>4. NON-GRAFT CLAUSE</b> 4.1. The winning supplier warrants that it has not given nor promised to give any money or gift to any officer or employee of the BTr, or any member of the Bids and Awards Committee, BAC secretariat or TWG, to secure this contract.		
<b>5. APPLICATION OF PROCUREMENT LAWS</b> The provisions of Republic Act No. 9184 and its revised implementing rules and regulations shall apply to this procurement.		

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