



Funding the Republic

PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008

Supplier : MANARA MARKETING Address : #15 Aster St., Cainta Greenpark Village, Brgy. San Isidro, Cainta Rizal Contact No.: 7121-4045, 8240-5979, 8696-4539 Email Add.: aster_forteza@yahoo.com TIN: 165-069-938-000			P.O. No. : 2023-03-0051 Date : March 3, 2023 Mode of Procurement : Negotiated Procurement		
Gentlemen: Please proceed with the Supply and Delivery of V-Belt and Multipurpose Grease in the amount of Php2,500.00 (VAT inclusive) following the terms and conditions contained herein:					
Place of Delivery : Ayuntamiento Building, Intramuros, Manila Date of Delivery: -			Delivery Term: Within Thirty (30) calendar days from receipt of approved PO Payment Term : 30 days		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF V-BELT AND MULTIPURPOSE GREASE , composed of the following:	1	-	-
	pieces	V-Belt	10	160.00	1,600.00
	tubes	Multipurpose Grease	2	450.00	900.00
		---Nothing Follows---			
		TOTAL			2,500.00
(Total Amount in Words): TWO THOUSAND FIVE HUNDRED PESOS AND (00/000)					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme: _____ Signature over Printed Name of Supplier _____ Date			Very truly yours, <u>ATTY. RAYMUNDO U. TAN (Sgd.)</u> Signature over Printed Name of Authorized Official OIC, Administrative Service Designation		
Fund Cluster : _____ Funds Available : _____ <u>ROWENA R. GAMBA (Sgd.)</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		