

TERMS OF REFERENCE

I. PROJECT TITLE:

SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF DEFECTIVE PARTS OF MITSUBISHI CITY-MULTI VRF AIR CONDITIONING SYSTEM OF THE SYSTEM NUMBER 4, FCU NUMBER 11, SYSTEM NUMBER 5, FCU NUMBER 24 AND FCU NUMBER 21, SYSTEM NUMBER 7, FCU NUMBER 42, AND FCU NUMBER 48, SERVICING HALLWAY, SOD, LOUNGE AREA, DMAD, LMS-DIRECTOR, NCAD, & NGDAD, (REPAIR #2)

II. DESCRIPTION:

Replacement of defective FCU parts of the following system:

- Service Activity Report #187: System 5, FCU 21 Servicing LMS-Director.
- Service Activity Report #193: System 5, FCU 24 Servicing DMAD.
- Service Activity Report #194: System 7, FCU 48 Servicing NCAD.
- Service Activity Report #195: System 7, FCU 42 Servicing NGDAD.
- Service Activity Report #196: System 4, FCU 11 Servicing HALLWAY SOD Lounge Area

III. APROVED BUDGET FOR THE CONTRACT (ABC):

One Hundred Fifteen Thousand Pesos (PhP102,500.00)

Inclusive of all applicable tax

IV. MATERIAL SPECIFICATIONS

<u>ITEM</u>	<u>QTY</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>FOR ACU MODEL</u>
1	1	<i>Unit</i>	Controller Board	PLFY-P100VBM-E
2	2	<i>Unit</i>	Controller Board	PLFY-P80VBM-E
3	1	<i>Unit</i>	Controller Board	PLFY-P63VBM-E-TH
4	1	<i>Unit</i>	Controller Board	PLFY-P63VBM-E

V. SCOPE OF WORK

1. Mobilization of manpower, tools and equipment.
2. Engineering supervision of the project.
3. Dismantling of damaged parts.
4. Replacement of defective parts
5. Testing and Commissioning
6. Cleaning of the working area
7. Submit Warranty Certificate of the replaced parts.

VI. CONTRACT DURATION:

The project must be completed within Thirty (30) calendar days from the Purchase Order issuance.

VII. WARRANTY:

One (1) year against material defects and faulty workmanship.

VIII. RESPONSIBILITIES OF SUPPLIER / CONTRACTOR:

- a. Must have at least five (5) years of existence in the business.
Nature of Business: Supply and Installation of Air Conditioning System Parts
- b. Contractor must have the Mitsubishi Electric City Multi-Software and M-Net for proper assessment of the Mitsubishi City Multi VRF Air Conditioning Units.

IX. RESERVATION CLAUSE:

The BTr reserves the right to reject documents which do not comply with the requirements, waive any formalities of documents or consider any submission of documents as substantial compliance reject any and all bids; declare a failure of bidding, annul the bidding process, or not to award the contract, without thereby incurring any liability to the affected bidder or bidders or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the BTr.

The BTr assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Submitted by:

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Chief Treasury Operations Officer II
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