

TERMS OF REFERENCE

I. PROJECT TITLE:

SUPPLY OF LABOR AND MATERIALS FOR THE REPLACEMENT OF DRAIN PIT COVER AND STEEL DRAIN GRATES OF BOOSTER PUMP LOCATED AT THE BASEMENT OF THE AYUNTAMIENTO BUILDING

II. APPROVED BUDGET FOR THE CONTRACT (ABC):

Fifty Thousand Pesos (PhP50,000.00)

Inclusive of all applicable tax

III. SCOPE OF WORK:

1. DRAIN PIT COVER LOCATED AT THE GENERATOR SET ROOM

- a. Dismantling of dilapidated drain pit cover.
- b. Installation of new drain pit cover
Dimension: 250cm x 120cm
- c. Endorsement of waste material to the Facilities Maintenance Division.
- d. Clearing of site.

2. STEEL DRAIN GRATES LOCATED AT THE PUMP ROOM

- a. Dismantling of dilapidated steel drain grates.
- b. Installation of new steel drain grates
Dimension: 200cm x 30cm
- c. Endorsement of waste material to the Facilities Maintenance Division
- d. Clearing of site

IV. MATERIAL SPECIFICATIONS:

NO.	PARTICULARS	SPECIFICATIONS
1	DRAIN PIT COVER Dimension: 250cm x 120cm	
	a. Checkered Plate	Mild Steel, 3mm thickness
	b. Angle Bar	Mild Steel, 1 ½" x 1 ½" x 5mm thickness
	c. Flat Bar	Mild Steel, 1" x 6mm thickness
2	STEEL DRAIN GRATES Dimension: 200cm x 30cm	
	Angle Bar	Stainless Steel, 1 ½" x 1 ½" x 5mm thickness
	Flat Bar	Stainless Steel, 1" x 6mm thickness

V. CONTRACT DURATION:

The project must be completed within Ten (10) calendar days from the issuance of the Purchase Order.

VI. WARRANTY:

One (1) year against material defects and faulty workmanship.

VII. RESPONSIBILITIES OF SUPPLIER / CONTRACTOR:

- a. The Contractor shall submit the following requirements:
 1. DTI / SEC Registration Certificate
 2. Mayor's Permit
 3. PhilGEPS Registration Certificate

VIII. RESERVATION CLAUSE:

The BTr reserves the right to reject documents that do not comply with the requirements, waive any formalities of documents or consider any submission of documents as substantial compliance reject any and all bids; declare a failure of bidding, annul the bidding process, or not to award the contract, without thereby incurring any liability to the affected bidder or bidders or if the funds/allotment for the program/project/activity has been withheld or reduced through no fault of the BTr.

The BTr assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Submitted by:

LORETO O. HIDALGO, MNSA

Chief Treasury Operations Officer II

Facilities and Maintenance Division