



PURCHASE ORDER

BUREAU OF THE TREASURY

Intramuros, Manila
Telefax No.: 524-7008

Appendix 61

Supplier : WRENCHWORKS TRADING AND PLUMBING SERVICES		P.O. No. : 2023-06-0127			
Address : 11B Apo St., Brgy. Sta. Teresita, Quezon City		Date : June 22, 2023			
Tel. No.: 8711-6995, 8655-9374, 0945-104-3636		Mode of Procurement : Negotiated Procurement			
Email Add.: wrenchworksp@yahoo.com, wrenchworksp@gmail.com					
TIN : 211-737-638-000					
Gentlemen: Please proceed with the Supply and Delivery of Door Knobs and Locks in the amount of Php 31,050.00 (VAT inclusive) following the terms and conditions stated herein:					
Place of Delivery Ayuntamiento Bldg., Cabildo St. cor. A. Soriano Ave., Intramuros, Manila		Delivery Term: 30 CD from receipt of Purchase Order			
Date of Delivery : -		Payment Term : 30 days			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF DOOR KNOBS AND LOCKS , composed of the following:	1	-	-
	sets	FLAIR LEVER DOOR KNOB WITH LOCK AND KEY	4	3,750.00	15,000.00
	sets	CYLINDRICAL DOOR KNOB	10	1,200.00	12,000.00
	sets	DEADBOLT SINGLE LOCK	3	1,350.00	4,050.00
		--- Nothing Follows ---			
		TOTAL			31,050.00
(Total Amount in Words) THIRTY ONE THOUSAND FIFTY PESOS AND (00/000)					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
_____ Signature over Printed Name of Supplier		<u>ATTY. RAYMUNDO U. TAN (Sgd.)</u> Signature over Printed Name of Authorized Official OIC, Administrative Service Designation			
_____ Date					
Fund Cluster : _____ Funds Available : _____ <u>ROWENA R. GAMBA (Sgd.)</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit		ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____			