



Funding the Republic

Republic of the Philippines
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila



CHANGE REQUEST IN ACCESS AND AUTHENTICATION RIGHTS OF USER

Instructions: Do not leave any field blank. Submit the accomplished form via ssrd_nross@treasury.gov.ph.

1. Participant Details		
1.1. Name of Institution:		
1.2. NRoSS Participant Code:		
2. User Account Details		
2.1. NRoSS Username:		
2.2. Full Name:		
2.3. Position and Department:		
2.4. Email Address:		
2.5. Contact Number:		
3. Change Request (can tick multiple boxes)		
<input type="checkbox"/> Terminate User Access		
<input type="checkbox"/> Disable User Access		
<input type="checkbox"/> Change Access Rights to Maker		
<input type="checkbox"/> Change Access Rights to Checker		
<input type="checkbox"/> Change Access Rights to Maker/Checker		
<input type="checkbox"/> Replace Token		
<input type="checkbox"/> Others: _____		
Requested and Approved by Authorized Signatories		
Name and Signature	Position and Department	Date
Name and Signature	Position and Department	Date

ISO 9001:2015 Quality Management System
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