



Funding the Republic

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila

TERMS OF REFERENCE (TOR)

**PROCUREMENT OF RENTAL OF EFFECTS EQUIPMENT FOR THE PUBLIC
EXPENDITURE MANAGEMENT IN ASIA (PEMNA) T-CoP - GALA NIGHT ON 19
JULY 2023**

A. BACKGROUND

The Bureau of the Treasury is organizing a welcome dinner reception for the international participants and guests attending the Public Expenditure Management in Asia (PEMNA) T-CoP Meeting. With the objective of elevating the overall entertainment experience, the Bureau required the rental of effects equipment to be used during the gala dinner. The event will be held on 19 July 2023 at the Ayuntamiento Building, Marble Hall.

B. DETAILED SPECIFICATIONS

a. Effects Machine

Quantity	:	2 units of Cold Spark Machine
Spark Height	:	5 ft-15 ft meter Spark Height
Includes	:	Dazzler FX, Wireless Remote, Remote Receiver, Power Cable, DMX Cable

C. OBLIGATIONS OF THE CONTRACTOR

- The **CONTRACTOR** shall comply with the specifications as stated.
- The **CONTRACTOR** shall perform the installation, testing and operation of equipment. All necessary services and inspections to ensure proper functionality of the equipment, and such activities must be completed and approved prior to the event, with a minimum of two (2) hours before its commencement.
- The **CONTRACTOR** shall implement any precautionary measures required to ensure the safety and protection of the work.
- The **CONTRACTOR** shall cover the transfers to and from the event venue.

D. APPROVED BUDGET FOR THE CONTRACT (ABC), TERMS OF PAYMENT AND PROJECT TIMELINE

The approved budget for the contract amounts to **FIFTEEN THOUSAND PESOS (Php 15,000.00)** inclusive of applicable tax. One-time payment, upon delivery, and receipt of Sales Invoice.

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