



REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila

TECHNICAL SPECIFICATIONS

1. PROJECT TITLE

Supply and Delivery of Two (2) units of Heavy Duty Paper Shredders to the Trust Fund Management Committee (TFMC) Secretariat.

2. DESCRIPTION

This Project calls for the Supply and Delivery of Two (2) units of Heavy Duty Paper Shredders. The project will be used for the shredding of confidential documents for disposal of the Trust Fund Management Committee (TFMC) Secretariat.

3. AGENCY BUDGET FOR THE CONTRACT (ABC): Php 62,000.00

Note: Inclusive of 12% VAT, installation, delivery cost and all other charges.

4. PROJECT DURATION, DELIVERY, COMMISSION AND ACCEPTANCE

Thirty (30) calendar days from the receipt of the Notice to Proceed.

PART I. TECHNICAL SPECIFICATIONS			
AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE	ACTUAL OFFER (Specify actual specification being offered)	REFERENCE (Indicate exact page number)
<p>1. <u>Heavy Duty Paper Shredders</u></p> <p>1.1. Number of Units: Two (2)</p> <p>Specifications:</p> <p>1.2. Functions</p> <p>1.2.1. Shreds 18 sheets of paper per pass into 397 (5/32 x 1-½" Security Level P-4) cross-cut particles for enhanced security on highly confidential documents to help</p>			

	keep your information safe. Also shreds staples, credit cards, paper clips, CDs/DVDs and junk mail			
1.2.2.	Jam Prevention Features: 100% Jam Proof System			
1.2.3.	Feed Type: Traditional			
1.2.4.	Auto Start/Stop: Yes - Electronic			
1.2.5.	Basket Type: Pull-out Bin			
1.2.6.	Bin Full Light: Yes			
1.2.7.	Cut Size (inches): 5/32" x 1-1/2"			
1.2.8.	Cut Type: Cross-Cut			
1.2.9.	DIN Level - Paper: P-4			
1.2.10.	Maximum Run Time (minutes): 30 min on / 40 min off			
1.2.11.	Energy Efficient Features: Energy Savings System			
1.2.12.	Material Type: Plastic			
1.2.13.	Noise Features: SilentShred™			
1.2.14.	Paper Entry Width (inches): 9			
1.2.15.	Safety Features: SafeSense®			
1.2.16.	Speed (Feet Per Minute): 10			
1.2.17.	Usage: Shared			
1.2.18.	Bin Capacity (gallons): 9			
1.2.19.	Run Time (minutes): Up to 30			
1.2.20.	Sheet Capacity: 18			
1.2.21.	Shreds Per Sheet: 397			

PART II. OTHER CONDITION AND REQUIREMENTS	BIDDER'S STATEMENT OF COMPLIANCE
1. SUPPORT AND WARRANTY	

<p>2.1 The Vendor shall shoulder all expenses for any repairs and maintenance of the product being offered during the warranty period.</p> <p>2.2 Warranty Coverage is 1 year on parts and 1 year on services.</p> <p>2.3 Warranty period shall commence on the date of the "Certificate of Acceptance and Satisfactory Performance" was issued.</p>	
<p>3. MODE OF PAYMENT</p> <p>3.1 One-time payment of the contract shall be made upon acceptance of supply and delivery of hardware and software components and upon issuance of a certificate of completion.</p>	
<p>4. OTHER CONDITIONS</p> <p>4.1 Freebies (if any/existing)</p> <p>4.1.1 The Bidder must submit on a separate sheet specifying the quantity and the name of all included freebies remarked as "Freebies".</p> <p>4.1.2 The quantity of the Freebies (if any/existing) shall not affect the result of the bidding.</p> <p>4.2 Delivery of Equipment</p> <p>4.2.1 All deliveries including freebies, can be delivered to the Hardware Maintenance Division (HMD), under the following conditions:</p> <p>4.2.1.1 Proper coordination of the Contractor with the Property and Supply Management Division (PSMD) and HMD prior to the delivery.</p> <p>4.2.1.2 No deliveries shall be accommodated without the following:</p> <p>4.2.1.2.1 Detailed Delivery Receipts which identifies the quantity, the name of every equipment/unit (both primary equipment/unit and freebies), its corresponding serial numbers and costings.</p> <p>4.2.1.2.2 Delivery Receipts must be acknowledged by the PSMD (Stamped/Signed).</p>	
<p>5. NON-GRAFT CLAUSE</p> <p>5.1 The winning bidder warrants that it has not given nor promised to give any money or gift to any officer or employee of the BTr, or any member of the Bids and Awards Committee (BAC), BAC Secretariat or TWG, to secure this contract</p>	

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Deputy Treasurer of the Philippines

Trust Fund Management Committee Secretariat