



## PURCHASE ORDER

## BUREAU OF THE TREASURY

Intramuros, Manila

Telefax No.: 524-7008

Supplier : <b>RYRAH MERCHANDISING</b>		P.O. No. : <b>2023-09-0172</b>			
Address : #86 Cordillera Street, Quezon City		Date : September 12, 2023			
Contact No.: (02) 8245-9114		Mode of Procurement : Small Value Procurement (SVP)			
Fax No. -					
TIN: 210-690-439-000					
Gentlemen: Please proceed with the Supply and Delivery of one (1) unit of Paper Shredder for ODTOP-Almanza in the amount of Php12,000.00 (VAT inclusive) following the terms and conditions stated herein:					
Place of Delivery : Ayuntamiento Building, Intramuros, Manila		Delivery Term: Thirty (30) calendar days from issuance of P.O.			
Date of Delivery : -		Payment Term : 30 days from date of full delivery			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF ONE (1) UNIT OF PAPER SHREDDER FOR ODTOP ALMANZA PAPER SHREDDER, - 12 sheets cross-cut shredder <i>Aurora ASI219CE</i> ---Nothing Follows---  Reference: PR Nos. 2023-07-0266 For ODTOP - Almanza	1	-	-
	unit		1	12,000.00	12,000.00
<b>TOTAL</b>					<b>12,000.00</b>
<b>(Total Amount in Words) TWELVE THOUSAND PESOS AND (00/000)</b>					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
_____		<b><u>ATTY. RAYMUNDO U. TAN (Sgd.)</u></b>			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
_____		OIC-Director, Administrative Service Designation			
Date					
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
<b><u>ROWENA R. GAMBA (Sgd.)</u></b>		Amount : _____			
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					