



PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008

Supplier : RYRAH MERCHANDISING	P.O. No. : 2023-09-0166
Address : #86 Cordillera Street, Quezon City	Date : September 6, 2023
Contact No.: (02) 8245-9114	Mode of Procurement : Small Value Procurement (SVP)
Fax No. : -	
TIN: 210-690-439-000	

Gentlemen:

Please proceed with the Supply and Delivery of two (2) units of Paper Shredders for the Trust Fund Management Committee (TFM) Secretariat in the amount of Php60,000.00 (VAT inclusive) following the terms and conditions stated herein:

Place of Delivery : Ayuntamiento Building, Intramuros, Manila			Delivery Term: Thirty (30) calendar days from issuance of P.O.		
Date of Delivery : -			Payment Term : 30 days from date of full delivery		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF TWO (2) UNITS OF PAPER SHREDDERS, composed of the following:	1	-	-
	unit	Paper Shredder,	2	30,000.00	60,000.00
		---Nothing Follows---			
		Reference: PR No. 2023-08-0284 For TFMC			
		TOTAL			60,000.00

(Total Amount in Words) SIXTY THOUSAND PESOS AND (00/000)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 Signature over Printed Name of Supplier

ATTY. RAYMUNDO U. TAN (Sgd.)

Signature over Printed Name of Authorized Official

 Date

OIC-Director, Administrative Service
 Designation

Fund Cluster : _____
 Funds Available : _____

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

ROWENA R. GAMBA (Sgd.)
 Signature over Printed Name of Chief Accountant/Head
 of Accounting Division/Unit