



PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008

Supplier : RED ROOT ARTISTS AND ARTISANS MULTIPURPOSE COOPERATIVE	P.O. No. : 2023-08-0163
Address : 62B Mapagkawanggawa St., U.P. Teacher's Village, Diliman, Quezon City	Date : August 31, 2023
Contact No.: 8405-2925	Mode of Procurement : Small Value Procurement (SVP)
Fax No. 7738-2051	
TIN: 267-822-966-000	

Gentlemen:
 Please proceed with the Procurement of Services for the Desktop Publishing and Development of the 2022 BTr Digital Annual Report in the amount of Php400,000.00 (VAT inclusive) following the terms and conditions stated herein:

Place of Delivery : Ayuntamiento Building, Intramuros, Manila	Delivery Term: Pls. refer to Section E, "Approved Budget for the Contract (ABC), Terms of Payment and Project Timeline" of the Terms of Reference (TOR) from receipt of approved Purchase Order
Date of Delivery : -	Payment Term : -

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	PROCUREMENT OF SERVICES FOR THE DESKTOP PUBLISHING AND DEVELOPMENT OF THE 2022 BTr DIGITAL ANNUAL REPORT ----- <i>Nothing Follows</i> ----- Reference: PR No. 2023-08-0288	1	400,000.00	400,000.00
		TOTAL			400,000.00

(Total Amount in Words) FOUR HUNDRED THOUSAND PESOS AND (00/00)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours, <div style="text-align: center;"> <u>ATTY. RAYMUNDO U. TAN (Sgd.)</u> Signature over Printed Name of Authorized Official OIC, Administrative Service Designation </div>
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Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;"> <u>ROWENA R. GAMBA (Sgd.)</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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