



**PURCHASE ORDER**  
**BUREAU OF THE TREASURY**  
Intramuros, Manila  
Telefax No.: 524-7008

Appendix 61

<b>Supplier :</b> <b>RYRAH MERCHANDISING</b>	<b>P.O. No. :</b> <b>2023-09-0174</b>
<b>Address :</b> #86 Cordillera Street, Quezon City	<b>Date :</b> September 12, 2023
<b>Contact No.:</b> (02) 8245-9114	<b>Mode of Procurement :</b> Small Value Procurement (SVP)
<b>Fax No.</b> -	
<b>TIN:</b> 210-690-439-000	

Gentlemen:

Please proceed with the Supply and Delivery of Portable External Hard Drive and Flash Drives for the Trust Fund Management Committee (TFMC) Secretariat in the amount of Php11,960.00 (VAT inclusive) following the terms and conditions stated herein:

<b>Place of Delivery :</b> Ayuntamiento Building, Intramuros, Manila	<b>Delivery Term:</b> Thirty (30) calendar days from issuance of P.O.
<b>Date of Delivery :</b> -	<b>Payment Term :</b> 30 days from date of full delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>SUPPLY AND DELIVERY OF SUPPLY AND DELIVERY OF PORTABLE EXTERNAL HARD DRIVE AND FLASH DRIVES</b> , composed of the following:	1	-	-
	unit	<b>Portable External Hard Drive, 2TB Western Digital 2TB My Passport 3.0</b>	2	<b>4,900.00</b>	<b>9,800.00</b>
	unit	<b>FLASH DRIVE, 64GB Sandisk/Kingston</b>	2	<b>500.00</b>	<b>1,000.00</b>
	unit	<b>FLASH DRIVE, 32GB Sandisk/Kingston</b>	2	<b>320.00</b>	<b>640.00</b>
	unit	<b>FLASH DRIVE, 16GB Sandisk/Kingston</b>	2	<b>260.00</b>	<b>520.00</b>
		<b>---Nothing Follows---</b>			
		Reference: PR No. 2023-08-0292 For TFMC			
		<b>TOTAL</b>			<b>11,960.00</b>

**(Total Amount in Words) ELEVEN THOUSAND NINE HUNDRED SIXTY PESOS AND (00/000)**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

**ATTY. RAYMUNDO U. TAN (Sgd.)**

Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

OIC-Director, Administrative Service  
Designation

**Fund Cluster :** \_\_\_\_\_  
**Funds Available :** \_\_\_\_\_

**ORS/BURS No. :** \_\_\_\_\_

**Date of the ORS/BURS:** \_\_\_\_\_

**Amount :** \_\_\_\_\_

**ROWENA R. GAMBA (Sgd.)**  
Signature over Printed Name of Chief Accountant/Head  
of Accounting Division/Unit