



PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008

Supplier : INNOVALITE INC	P.O. No. : 2023-10-0218
Address : 1st Floor Jenny's Avenue Corner Pearl Street Pasig Greenland Subdivision Rosario Pasig City	Date : October 18, 2023
Contact No.: 02 8628-0605	Mode of Procurement : Small Value Procurement
Fax No.	
TIN: 008-398-122-000	

Gentlemen:

Please proceed with the Supply and Delivery of Thirty (30) Units of Adjustable Twin Head Emergency Lights in the amount of Php 28,500.00 (VAT inclusive) following the terms and conditions stated herein:

Place of Delivery : Ayuntamiento Building, Intramuros, Manila	Delivery Term: Within Thirty (30) calendar days from receipt of Purchase Order
Date of Delivery : -	Payment Term : -

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Supply and Delivery of Thirty (30) Units of Adjustable Twin Head Emergency Lights	1	-	-
	pcs	composed the ff: Adjustable Twin Head Emergency Lights ----- <i>Nothing Follows</i> ----- Reference: PR No. 2023-08-0316 For the FMD	30	950.00	28,500.00
		TOTAL			28,500.00

(Total Amount in Words) TWENTY-EIGHT THOUSAND FIVE HUNDRED PESOS AND (00/000)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 Signature over Printed Name of Supplier

ATTY. RAYMUNDO U. TAN (Sgd.)
 Signature over Printed Name of Authorized Official

 Date

OIC-Director, Administrative Service
 Designation

Fund Cluster : _____
 Funds Available : _____

ROWENA R. GAMBA (Sgd.)
 Signature over Printed Name of Chief Accountant/Head
 of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____