



PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008

Supplier : RYRAH MERCHANDISING	P.O. No. : 2023-10-0213
Address : #86 Cordillera Street, Quezon City	Date : October 12, 2023
Contact No.: (02) 8245-9114	Mode of Procurement : Small Value Procurement (SVP)
Fax No. -	
TIN: 210-690-439-000	

Gentlemen:

Please proceed with the Supply and Delivery of Two (2) units External Hard Drive in the amount of Php16,000.00 (VAT inclusive) following the terms and conditions stated herein:

Place of Delivery : Ayuntamiento Building, Intramuros, Manila	Delivery Term: Thirty (30) calendar days from issuance of P.O.
Date of Delivery : -	Payment Term : 30 days from date of full delivery

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF TWO (2) UNITS EXTERNAL HARD DRIVE,	1	-	-
		composed of the following:			
	unit	External Hard Drive, 1TB, SSD Western Digital	2	8,000.00	16,000.00
		---Nothing Follows---			
		Reference: PR No. 2023-09-0357			
		For CRMD			
		TOTAL			16,000.00

(Total Amount in Words) SIXTEEN THOUSAND PESOS AND (00/000)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 Signature over Printed Name of Supplier

ATTY. RAYMUNDO U. TAN (Sgd.)

Signature over Printed Name of Authorized Official

 Date

OIC-Director, Administrative Service
 Designation

Fund Cluster : _____
 Funds Available : _____

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

ROWENA R. GAMBA (Sgd.)
 Signature over Printed Name of Chief Accountant/Head
 of Accounting Division/Unit