

# **TERMS OF REFERENCE**

## **1. PROJECT TITLE**

Renewal of SSL Security Certificate License and Support for BTr's Web Servers

## **2. DESCRIPTION**

The SSL connection protects sensitive data, such as application transactions, exchanged during each visit, which is called a session, from being intercepted from non-authorized parties.

## **3. APPROVED BUDGET OF THE CONTRACT(ABC)**

**Php36,000.00** (Inclusive of ALL Applicable Taxes)

## **4. DELIVERY PERIOD**

- 4.1. Ten (10) calendar days after receipt of Notice to Proceed.
- 4.2. Support start date shall be upon expiration of the existing certificate.

## **5. PROJECT SCOPE**

- 5.1. Renewal of SSL Security certificate used for the Bureau's Application Systems and other Web Servers for a period on one (1) year.
  - 5.1.1. Wildcard License
  - 5.1.2. Support and installation of the SSL wildcard license to the following:
    - 5.1.2.1. BTr Website
    - 5.1.2.2. Other Web Servers

## **6. QUALIFICATION REQUIREMENTS**

- 6.1. Must have at least one (1) Microsoft Server certified personnel.
- 6.2. Must train at least 3 personnel of Systems Administration Division on the proper administration and configuration of the license.

## **7. MODE OF PAYMENT**

One-time payment of the contract shall be made upon completion of the delivery and successful installation of the security key.

Prepared by:

Approved by:

**KENNETH JAY N. GARATE**

ITO – I, SAD

**JOHN MARK G. DALISAY**

CTOO -II, SAD