



PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008

Supplier : MARQUAY TRADING OPC	P.O. No. : 2023-10-0220
Address : Sitio Mabangos, Garden Coast Subd. Capipisa, Tanza Cavite	Date : October 23, 2023
Contact No.: 0905-730-6800	Mode of Procurement : Small Value Procurement
Fax No. marquaytrading@gmail.com	
TIN: 752-873-451-000	

Gentlemen:

Please proceed with the Supply and Delivery of Food and Rental of Cocktail Tables for GSED-Market Makers Awarding Ceremony in the amount of Php 31,650.00 (VAT inclusive) following the terms and conditions stated herein:

Place of Delivery : Ayuntamiento Building, Intramuros, Manila			Delivery Term: November 21, 2023		
Date of Delivery : -			Payment Term : -		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF FOOD AND RENTAL OF COCKTAIL TABLES FOR GSED-MARKET MAKERS AWARDING CEREMONY , composed of the following:	1	-	-
	pax	Food (Pancit Luglo, Bibingka Galapong and Puto Bumbong, Iced Tea, (Plate ware, Cutlery, glasses)	50	563.00	28,150.00
	pcs	Cocktail Tables	7	500.00	3,500.00
		----- <i>Nothing Follows</i> -----			
		Reference: PR No. 2023-10-0384 For the CMSPD			
		TOTAL			31,650.00

(Total Amount in Words) THIRTY-ONE THOUSAND SIX HUNDRED FIFTY PESOS AND (00/000)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 Signature over Printed Name of Supplier
ATTY. RAYMUNDO U. TAN (Sgd.)

Signature over Printed Name of Authorized Official

 Date

 OIC-Director, Administrative Service
 Designation

 Fund Cluster : _____
 Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

ROWENA R. GAMBA (Sgd.)
 Signature over Printed Name of Chief Accountant/Head of
 Accounting Division/Unit