



**PURCHASE ORDER**  
**BUREAU OF THE TREASURY**  
 Intramuros, Manila  
 Telefax No.: 524-7008

Supplier : <b>VIVA SALES ENTERPRISES</b>	P.O. No. : <b>2023-12-0244</b>
Address : 1739-1741 Oroquieta St Sta Cruz Manila	Date : December 15, 2023
Contact No.: 8254-7475	Mode of Procurement : Small Value Procurement
Fax No. <a href="mailto:vse06@yahoo.com">vse06@yahoo.com</a>	
TIN: 200-671-947-00000	

Gentlemen:

Please proceed with the Supply and Delivery of Various Electrical Supplies in the amount of Php 11,888.00 (VAT inclusive) following the terms and conditions stated herein:

Place of Delivery : Ayuntamiento Building, Intramuros, Manila	Delivery Term: Within Thirty (30) Calendar Days from receipt of the Approved Purchase Order
Date of Delivery : -	Payment Term : -

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>SUPPLY AND DELIVERY OF VARIOUS ELECTRICAL SUPPLIES</b> composed the ff:	1	-	-
	box	THHN Wire, Size: 3.5mm	1	<b>4,098.00</b>	<b>4,098.00</b>
	box	THHN Wire, Size: 2.0mm	1	<b>2,790.00</b>	<b>2,790.00</b>
	roll	Flat Cord, Size: 16.0mm	1	<b>3,070.00</b>	<b>3,070.00</b>
	roll	Flat Cord, Size: 22.0mm	1	<b>1,070.00</b>	<b>1,070.00</b>
	pieces	PVC Moulding, 1 x 8	10	<b>86.00</b>	<b>860.00</b>
		----- <i>Nothing Follows</i> -----			
		Reference: PR No. 2023-11-0449			
		For the FMD			
		<b>TOTAL</b>			<b>11,888.00</b>

**(Total Amount in Words) ELEVEN THOUSAND EIGHT HUNDRED EIGHTY EIGHT PESOS AND (00/000)**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 \_\_\_\_\_  
 Signature over Printed Name of Supplier

**ATTY. RAYMUNDO U. TAN (Sgd.)**  
 Signature over Printed Name of Authorized Official

 \_\_\_\_\_  
 Date

Director, Administrative Service  
 Designation

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**ROWENA R. GAMBA (Sgd.)**  
 Signature over Printed Name of Chief Accountant/Head  
 of Accounting Division/Unit