



Funding the Republic

Republic of the Philippines
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila



PRODUCTION USER ENROLLMENT FORM

Instructions: Do not leave any field blank. Submit the accomplished form with the following requirements via ssrd_nross@treasury.gov.ph:

- Company ID/Valid ID of User with 3 Specimen Signatures
- Company ID of Authorized Signatories with 3 Specimen Signatures

1. Token	
<input type="checkbox"/> Request a New Token	<input type="checkbox"/> Reconfigure an Existing Token Name of Previous User: _____

2. Participant Details
2.1. Name of Institution:
2.2. NRoSS Participant Code:

3. User Account Details
3.1. Full Name:
3.3. Position and Department:
3.4. Email Address:
3.6. Telephone Number:
3.7. Viber Number (Optional for Viber Settlements community):
3.8. User Signature:

4. Access Rights (Please refer to Appendix A - List of Access Rights which is posted at the BTr's Website > NRoSS > Documentations.)
4.1. Unit: <input type="checkbox"/> Front Office <input type="checkbox"/> Back Office
4.2. Profile: <input type="checkbox"/> Maker <input type="checkbox"/> Checker <input type="checkbox"/> Maker/Checker

5. Enrollment Agreement
<p>Subject to the terms and conditions of the Participation Agreement, I _____ (Name of Institution) is enrolling the User into the NRoSS System and I certify that the aforementioned User is an employee of the Participant named above.</p> <p>We will observe and comply with the all the provisions of the Participation Agreement, including but not limited to the NRoSS Participant Access Rights and Authentication Policy, Registry Rules and its NRoSS Operating Guidelines and Procedures, and the processes detailed in the NRoSS User Guide, and other pertinent rules presently in force and that may be released in the future regarding the NRoSS System. We will observe and comply with the requirements and directions of the BTr and any relevant statutory authority in force from time to time relating to NRoSS. We undertake not to impair the overall efficiency of NRoSS after becoming a User.</p> <p>We are aware that by signing this Production User Enrollment Form, we are authorizing the BTr to debit the RDDA account of our settlement bank with the Bangko Sentral ng Pilipinas in the amount of PHP 5,000.00 for the cost of each new token. To effect payment, a one-off charge will be performed by the BTr in the NRoSS System on the last business day of the month.</p>

Requested and Approved by Authorized Signatories		
Name and Signature	Position and Department	Date
Name and Signature	Position and Department	Date

ISO 9001:2015 Quality Management System
Certificate No. SCP000233Q

