



PURCHASE ORDER
BUREAU OF THE TREASURY
Intramuros, Manila
Telefax No.: 524-7008

Appendix 61



Supplier : ACCESSORIES AND SUPPLIES DEPOT INC.		P.O. No. : 2024-05-0081			
Address : 110 Labo St., Brgy. Salvacion, Quezon City		Date : May 10, 2024			
Contact No.: 7978-9228 / 85162133		Mode of Procurement : Shopping			
Email Add.: kaye.e@asdi.ph					
TIN: 005-679-268-000					
Gentlemen: Please proceed with the Supply and Delivery of Ink and Toner Cartridges for Epson and HP Printers for the Trust Fund Management Committee (TFMC) Secretariat in the amount of Php238,182.00 (VAT inclusive) following the terms and conditions contained herein:					
Place of Delivery : Ayuntamiento Building, Intramuros, Manila		Delivery Term: 15-60 working days for HP Toners and 15 working days for Epson			
Date of Delivery: -		Payment Term: 30 days			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF INK AND TONER CARTRIDGES FOR EPSON AND HP PRINTERS FOR THE TRUST FUND MANAGEMENT COMMITTEE (TFMC) SECRETARIAT , composed of the following:	1	-	-
	bottles	Epson T06G100 008 black ink - Original	10	884.38	8,843.80
	bottles	Epson T06G200 008 cyan ink - Original	10	700.60	7,006.00
	bottles	Epson T06G300 008 magenta ink - Original	10	700.60	7,006.00
	bottles	Epson T06G300 008 yellow ink - Original	10	700.60	7,006.00
	bottles	HP 230A Black W2300A Toner Cartridge - Original	10	4,494.98	44,949.80
	bottles	HP 230A Cyan W2301A Toner Cartridge - Original	10	5,445.68	54,456.80
	bottles	HP 230A Yellow W2302A Toner Cartridge - Original	10	5,445.68	54,456.80
	bottles	HP 230A Magenta W2303A Toner Cartridge - Original	10	5,445.68	54,456.80
		---Nothing Follows---			
		Reference: PR No. 2024-04-0163 For the TFMC Secretariat			
		TOTAL			238,182.00
(Total Amount in Words): TWO HUNDRED THIRTY-EIGHT THOUSAND ONE HUNDRED EIGHTY-TWO PESOS AND (00/100)					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
_____ Signature over Printed Name of Supplier		<u>ATTY. RAYMUNDO U. TAN (Sgd.)</u> Signature over Printed Name of Authorized Official			
_____ Date		Director III, Administrative Service Designation			
Fund Cluster : _____ Funds Available : _____		ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____			
<u>ROWENA R. GAMBA (Sgd.)</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					