



## PURCHASE ORDER

## BUREAU OF THE TREASURY

Intramuros, Manila

Telefax No.: 524-7008



Supplier :	<b>RED ROOT ARTISTS AND ARTISANS MULTIPURPOSE COOPERATIVE</b>	P.O. No. :	<b>2024-06-0108</b>
Address :	62B Mapagkawanggawa St., UP Teachers Village, Diliman, Quezon City	Date :	June 18, 2024
Contact No.:	(+63 2) 8405-2925	Mode of Procurement :	Negotiated Procurement
Email Add.:	redrootideas@gmail.com / mark@redroot.coop		
TIN:	267-822-966-000		

Gentlemen:

Please proceed with the Procurement of Services for the Desktop Publishing and Development of the 2023 BTr Digital Annual Report in the amount of Php320,000.00 (VAT inclusive) following the terms and conditions contained herein:

Place of Delivery :	Ayuntamiento Building, Intramuros, Manila	Delivery Term:	Pls. refer to Section E "Approved Budget for the Contract (ABC), Terms of Payment and
Date of Delivery:	-	Payment Term :	30 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	<b>PROCUREMENT OF SERVICES FOR THE DESKTOP PUBLISHING AND DEVELOPMENT OF THE 2023 BTR DIGITAL ANNUAL REPORT</b>  <i>---Nothing Follows---</i>  Reference: PR No. 2024-06-0202 For the OPD	1	-	320,000.00
		<b>TOTAL</b>			<b>320,000.00</b>

(Total Amount in Words): **THREE HUNDRED TWENTY THOUSAND PESOS AND (00/000)**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 \_\_\_\_\_  
 Signature over Printed Name of Supplier
**ATTY. RAYMUNDO U. TAN (Sgd.)**

Signature over Printed Name of Authorized Official

 \_\_\_\_\_  
 Date

 Director III, Administrative Service  
 Designation

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

**ROWENA R. GAMBA (Sgd.)**
 Signature over Printed Name of Chief Accountant/Head of  
 Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_