

## ANNEX A

| Code (PAP)                               | Procurement  | Program/Project | Object Code | PMO/End-User                                  | Mode of Procurement  | Schedule for Each Procurement Activity |                            |                         |                         | Source of Funds | Estimated Budget (PhP) |            |    | Remarks<br>(brief description of Program/Activity/Project) |
|--|--|-----------------|-------------|---|--|--|----------------------------|-------------------------|-------------------------|-----------------|------------------------|------------|----|--|
|  |  |                 |             |   |  | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award         | Contract Signing        |                 | Total                  | MOOE       | CO |  |
| I. TRAININGS                             |  |                 |             |   |  |  |                            |                         |                         |                 |                        |            |    |  |
| 100010001                                | Meals and Snacks for Regional Management Committee Meeting for CY 2025 Planning Conference                             |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 20,000.00              | 20,000.00  | 0  |  |
| 100010001                                | Meals and Snacks for Women's Month Celebration   |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Negotiated Procurement - Small Value Procurement (Sec. 53.9)           | Feb 2025                               | March 2025                 | March 2025              | March 2025              | GoP             | 20,000.00              | 20,000.00  | 0  |  |
| 100010001                                | Venue for Women's Month Celebration  |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | Feb 2025                               | March 2025                 | March 2025              | March 2025              | GoP             | 50,000.00              | 50,000.00  | 0  |  |
| 100010001                                | Meals and Snacks for Regional Management Committee 2nd Quarterly Meeting for CY 2025                                   |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 10,000.00              | 10,000.00  | 0  |  |
| 100010001                                | Meals and Snacks for Regional Management Committee 3rd Quarterly Meeting, Semestral Assessment and Planning Conference |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 10,000.00              | 10,000.00  | 0  |  |
| 100010001                                | Meals and Snacks for Regional Management Committee 4th Quarterly Meeting   |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 10,000.00              | 10,000.00  | 0  |  |
| 100010001                                | Meals and Snacks for VAWC Week Celebration   |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Negotiated Procurement - Small Value Procurement (Sec. 53.9)           | November 2025                          | December 2025              | December 2025           | December 2025           | GoP             | 20,000.00              | 20,000.00  | 0  |  |
| 100010001                                | Venue forr VAWC Week Celebration   |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | November 2025                          | December 2025              | December 2025           | December 2025           | GoP             | 50,000.00              | 50,000.00  | 0  |  |
| 100010001                                | Meals and Snacks for Regional Year-end Assessment and Conference   |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 10,000.00              | 10,000.00  | 0  |  |
| 100010001                                | Venue for Regional Year-end Assessment and Conference  |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 20,000.00              | 20,000.00  | 0  |  |
| 100010001                                | Meals and Snacks for GAD Annual Assessment and Planning Conference of Regional GFPS-TWVG                               |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 10,000.00              | 10,000.00  | 0  |  |
| 100010001                                | Training and Capacity Building programs for BTr Region 4A Employees  |                 | 50202010 02 | Regional Office IV-A and Provincial Offices   | Agency-to-Agency   | N/A                                    | N/A                        | N/A                     | N/A                     | GoP             | 70,000.00              | 70,000.00  | 0  |  |
| II. OFFICE SUPPLIES AND SEMI-EXPENDABLES |  |                 |             |   |  |  |                            |                         |                         |                 |                        |            |    |  |
| 100010001                                | Procurement of common-used supplies equipment available at PS-DBM  |                 | 50203010 02 | Regional Office IV-A and Provincial Offices   | Negotiated Procurement - Agency to Agency (Sec. 53.5)                  | January - December 2025                | January - December 2025    | January - December 2025 | January - December 2025 | GoP             | 190,672.23             | 190,672.23 | 0  |  |
| 100010001                                | Procurement of common-used supplies equipment not available at PS-DBM  |                 | 50203010 02 | Regional Office IV-A and Provincial Offices   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | January - December 2025                | January - December 2025    | January - December 2025 | January - December 2025 | GoP             | 201,326.30             | 201,326.30 | 0  |  |
| 100010001                                | Supply and Delivery of Three (3) Heavy Duty Document-Shredder to the Bureau of the Treasury - Regional Office IV-A     |                 | 50203210 02 | Batangas, Cavite and Rizal Provincial Offices | Negotiated Procurement - Small Value Procurement (Sec. 53.9)           | January 2025                           | February 2025              | February 2025           | February 2025           | GoP             | 90,000.00              | 90,000.00  | 0  |  |
| 100010001                                | Supply and Delivery of One (1) Portable Speaker with Microphone  |                 | 50203210 02 | Regional Office IV-A                          | Negotiated Procurement - Small Value Procurement (Sec. 53.9)           | January 2025                           | February 2025              | February 2025           | February 2025           | GoP             | 20,000.00              | 20,000.00  | 0  |  |
| III. FUEL, OILS AND LUBRICANTS           |  |                 |             |   |  |  |                            |                         |                         |                 |                        |            |    |  |

|                                |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |
|--------------------------------|---|-------------|--|--|----------------------|----------------------|----------------------|----------------------|-----|------------|------------|---|--------------------------|
| 100010001                      | Procurement of supplies for petroleum, oil and lubricants                               | 50203090 00 | Regional Office IV-A   | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscription | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 114,000.00 | 114,000.00 | 0 |                          |
| IV. UTILITIES                  |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |
| 100010001                      | Water Expenses  | 50204010 00 | Regional Office IV-A and Provincial Offices                            | Direct Contracting   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 50,000.00  | 50,000.00  | 0 |                          |
| 100010001                      | Electricity Expenses  | 50204020 00 | Regional Office IV-A and Provincial Offices                            | Direct Contracting   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 850,000.00 | 850,000.00 | 0 |                          |
| 100010001                      | Telephone - Mobile  | 50205020 01 | Regional Office IV-A and Provincial Offices                            | Direct Contracting   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 198,000.00 | 198,000.00 | 0 | INCLUSIVE OF SAA SUBSIDY |
| 100010001                      | Telephone - Landline  | 50205020 02 | Regional Office IV-A and Provincial Offices                            | Direct Contracting   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 216,000.00 | 216,000.00 | 0 |                          |
| 100010001                      | Internet Subscription Expenses  | 50205030 00 | Regional Office IV-A and Provincial Offices                            | Direct Contracting   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 198,000.00 | 198,000.00 | 0 | INCLUSIVE OF SAA SUBSIDY |
| V. COMMUNICATION               |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |
| 100010001                      | Postage and Courier Services  | 50205010 00 | Regional Office IV-A and Provincial Offices                            | Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 35,000.00  | 35,000.00  | 0 |                          |
| VI. SUBSCRIPTION               |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |
| 100010001                      | Adobe Creative Cloud Software   | 50299070 99 | Regional Office IV-A   | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 17,940.00  | 17,940.00  | 0 |                          |
| 100010001                      | Cable Subscription  | 50299070 99 | Regional Office IV-A   | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscription | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 13,060.00  | 13,060.00  | 0 |                          |
| 100010001                      | Google One Subscription   | 50299070 99 | Regional Office IV-A   | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscription | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 1,000.00   | 1,000.00   | 0 |                          |
| 100010001                      | Canva Pro   | 50299070 99 | Regional Office IV-A   | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscription | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 3,000.00   | 3,000.00   | 0 |                          |
| VII. GENERAL SERVICES          |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |
| 100010001                      | Janitorial Sevices  | 50212020 00 | Regional Office, Laguna Provincial Office and Cavite Provincial Office | Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | January - March 2025 | January - March 2025 | January - March 2025 | January - March 2025 | GoP | 424,000.00 | 424,000.00 | 0 |                          |
| 100010001                      | Other General Services  | 50212030 00 | Regional Office and Provincial Offices                                 | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 51,000.00  | 51,000.00  | 0 |                          |
| VIII. REPAIRS AND MAINTENANCE  |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |
| 100010001                      | Supply of Aircon Cleaning Services  | 50213050 02 | Regional Office IV-A and Provincial Offices                            | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 42,000.00  | 42,000.00  | 0 |                          |
| 100010001                      | Supply of Airconditioning Unit Spareparts and Labor Cost                                | 50213050 02 | Regional Office IV-A and Provincial Offices                            | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 50,000.00  | 50,000.00  | 0 |                          |
| 100010001                      | Preventive Maintenance Service (Change Oil and Tune-Up)                                 | 50213060 01 | Regional Office IV-A   | Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 35,000.00  | 35,000.00  | 0 |                          |
| 100010001                      | Exterior Detailing, Repainting, Dent Removal  | 50213060 01 | Regional Office IV-A   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 46,000.00  | 46,000.00  | 0 |                          |
| 100010001                      | Tint and Seat Cover Replacement   | 50213060 01 | Regional Office IV-A   | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)  | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 12,000.00  | 12,000.00  | 0 |                          |
| IX. TAXES, DUTIES AND LICENSES |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |
| 100010001                      | Annual LTO registration of the service vehicle maintained by BTr-Region IV-A Calabarzon | 50215010 01 | Regional Office IV-A   | Negotiated Procurement - Agency to Agency (Sec. 53.5)  | N/A                  | N/A                  | N/A                  | N/A                  | GoP | 12,000.00  | 12,000.00  | 0 |                          |
| X. INSURANCE EXPENSES          |   |             |  |  |                      |                      |                      |                      |     |            |            |   |                          |

|                                    |   |             |   |  |               |          |          |              |     |              |              |           |     |
|------------------------------------|---|-------------|---|--|---------------|----------|----------|--------------|-----|--------------|--------------|-----------|-----|
| 100010001                          | Renewal of Service Vehicle and Property Insurance   | 50215030 00 | Regional Office IV-A                              | Negotiated Procurement - Agency to Agency (Sec. 53.5)                  | N/A           | N/A      | N/A      | N/A          | GoP | 42,000.00    | 42,000.00    | 0         |     |
| XI. RENTS - BUILDING AND STRUCTURE |   |             |   |  |               |          |          |              |     |              |              |           |     |
| 100010001                          | Lease of Office Space in Calamba City, Laguna (Regional Office and Laguna Provincial Office)    | 50299050 01 | Regional Office IV-A and Laguna Provincial Office | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | November 2024 | N/A      | N/A      | January 2025 | GoP | 1,426,570.37 | 1,426,570.37 | 0         | EPA |
| 100010001                          | Lease of Office Space in Trece Martires City, Cavite (Cavite Provincial Office)                 | 50299050 01 | Cavite Provincial Office                          | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | November 2024 | N/A      | N/A      | January 2025 | GoP | 594,387.00   | 594,387.00   | 0         | EPA |
| 100010001                          | Lease of Office Space in Batangas City (Batangas Provincial Office)                             | 50299050 01 | Batangas Provincial Office                        | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | November 2024 | N/A      | N/A      | January 2025 | GoP | 850,640.41   | 850,640.41   | 0         | EPA |
| 100010001                          | Lease of Office Space in Antipolo City, Rizal (Rizal Provincial Office)                         | 50299050 01 | Rizal Provincial Office                           | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | November 2024 | N/A      | N/A      | January 2025 | GoP | 733,780.76   | 733,780.76   | 0         | EPA |
| 100010001                          | Lease of Office Space Lucena City, Quezon (Quezon Provincial Office)                            | 50299050 01 | Quezon Provincial Office                          | Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10) | November 2024 | N/A      | N/A      | January 2025 | GoP | 437,621.45   | 437,621.45   | 0         | EPA |
| VII. CAPITAL OUTLAY                |   |             |   |  |               |          |          |              |     |              |              |           |     |
| 100010001                          | Supply and Delivery of one (1) unit conference table for the Bureau of the Treasury Region IV-A | 50604070 01 | Rizal Provincial Office                           | Negotiated Procurement - Small Value Procurement (Sec. 53.9)           | April 2025    | May 2025 | May 2025 | May 2025     | GoP | 55,000.00    | -            | 55,000.00 |     |
|                                    |   |             |   | GRAND TOTAL  |               |          |          |              |     | 7,309,998.53 |              |           |     |

Prepared By:

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Submitted By: **R4A BIDS AND AWARDS COMMITTEE**

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