



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10932564  
**Procuring Entity** BUREAU OF TREASURY - NCR  
**Title** SUPPLY AND DELIVERY OF ONE (1) ALL-IN-ONE DESKTOP COMPUTER TO THE BUREAU OF THE TREASURY - NATIONAL CAPITAL REGION  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	PRF 2024-06-0004	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	3
<b>Classification:</b>	Goods	<b>Document Request List</b>	20
<b>Category:</b>	Information Technology	<b>Date Published</b>	11/06/2024
<b>Approved Budget for the Contract:</b>	PHP 70,000.00	<b>Last Updated / Time</b>	01/07/2024 08:50 AM
<b>Delivery Period:</b>	7 Day/s	<b>Closing Date / Time</b>	03/07/2024 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Vivian Villanueva Ocampo Supply Officer 3/F Palacio del Gobernador Intramuros Manila Metro Manila Philippines 63-02-5272786  vvocampo@treasury.gov.ph		
<b>Description</b>  Location: Bureau of the Treasury - National Capital Region 2nd Floor, Palacio del Gobernador Bldg., Intramuros, Manila  Description: This Project calls for the supply and delivery of one (1) unit of all-in-one desktop computer. The project aims to provide additional desktop computer to support continuous operations of the Bureau.  ABC: Php 70,000.00  Delivery Period: Within Seven (7) Calendar Days after receipt of Purchase Order.  Quotations, in accordance with the attached Terms of Reference, must be submitted together with the documents mentioned below, on or before 3:30 PM of June 17, 2024, through email address, vvocampo@treasury.gov.ph.  Mayor's/Business Permit PHILGEPS Registration Number  The BTr-NCR reserves the right to accept or reject any or all quotations and to impose additional terms and conditions it may deem proper.  For questions and/or clarifications, please contact Ms. Vivian V. Ocampo at telephone number 8527-2786.			
<b>Remarks</b> 3rd extension of Request for Quotation Bid Supplement No. 10932564-03			

**Created by** Vivian Villanueva Ocampo  
**Date Created** 06/06/2024

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BUREAU OF THE TREASURY  
NCR Regional Bids and Awards Committee



## REQUEST FOR QUOTATION FORM

To:

RQF No.: 2024-06-0008  
Unit PRF No.: 2024-06-0004  
Date: June 25, 2024

Please quote the best price(s) of the item(s) listed in page two (2) hereof under the following terms and conditions.

1. The price quotation shall be listed opposite the pertinent items enumerated.
2. The quotation / proposal shall be submitted not later than 3:30 pm on June 28, 2024. The price specified coverage and other relevant terms shall be indicated in the quotation / proposal.
3. The warranty coverage and other relevant terms shall be indicated in the quotation / proposal, if required.
4. The winning supplier is deemed to have accepted the award and failure to deliver for any reason solely attributable to the winner shall serve as ground for blacklisting in future transaction with BTr.
5. A Purchase Order shall be issued to the winner and item(s) stated therein are expected to be delivered within seven (7) calendar days after receipt of Purchase Order.
6. The payment shall be processed after delivery and acceptance of the item(s) specified in the Purchase Order and upon compliance with our requirements for payment. To facilitate payment through direct credit to a deposit account, suppliers are advised to maintain a deposit account. Accordingly, please indicate your bank and account number in the Quotation Form.

This Office reserves the right to accept or reject any or all quotations and to impose additional terms and conditions it may deem proper.

Please include in your price quotation, if applicable, the following:

☐ Delivery Expenses    ☐ Performance Security    ☐ 10% Retention Fee    ☐ Taxes

Thank you.

Very Truly Yours,

**ORIGINAL SIGNED**  
**CONCEPCION S. AUSTRIA**  
OIC-Regional Director

**ORIGINAL SIGNED**  
**VIVIAN V. OCAMPO**  
AA V/Canvasser

ISO 9001:2015 Quality Management System  
Certificate No. SCP000233Q



RQF No.: 2024-06-0008  
Branch Unit PRF No. 2024-06-0004  
Date: June 25, 2024  
RQF – PAGE 2

TO: **Bureau of the Treasury**  
National Capital Region  
Intramuros, Manila

We hereby offer to supply the item(s) hereunder with our price quotations shown opposite each item and under the terms and conditions as stated on page (1). We certify in this connection, that our establishment is the manufacturer/licensed distributor/dealer of the item(s) listed below and that at least 60% thereof by Filipino Citizen. Proof to this effect may be submitted if required.

QTY.	UNIT	ITEM & DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
1	unit	All In One Desktop			
			70,000.00		

\*Quoted price includes VAT

Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Bank Name/Branch: \_\_\_\_\_

\_\_\_\_\_  
Supplier/Contractor

Address: \_\_\_\_\_

Tel. No. \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OVER PRINTED

**(NOTE: PLEASE FILL UP THE COMPLETE NAME OF  
SIGNATORY, ADDRESS AND CONTACT NUMBER)**

ISO 9001:2015 Quality Management System  
Certificate No. SCP000233Q

