Indicative Annual Procurement Plan for FY 2025

Bureau of the Treasury-Regional Office I

CODE	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity					Est	timated Budget (PhP)		
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Activity/Project)
	MAINTENANCE AND OTHER OPERATING EXPENSES											
	I. TRAINING & SCHOLARSHIP											
50202010 02	Training Expenses	Region I & CAR	NP-53.5 Agency-to- Agency / NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	300,000.00	300,000.00	-	Provision for training expenses of BTr Region 1 & CAR personnel for trainings/seminars/conferences conducted by the BTr, COA, PICPA, GACPA, and CSC.
	TOTAL								300,000.00	300,000.00	-	
	II. OFFICE SUPPLIES AND MATERIALS											
50203010 02	Office Supplies Expenses	Region I & CAR	NP-53.5 Agency-to- Agency / Shopping/ NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	370,000.00	370,000.00	-	Procurement of various office supplies including semi expendables for use of Regional and Provincial Offices of BTr Region I & CAR
50203090 00	Fuel, Oil and Lubricants Expenses	Region I & CAR	Shopping	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	150,000.00	150,000.00	-	Fuel Expenses of Regional Office I & CAR
	TOTAL								520,000.00	520,000.00	-	
	III. COMMUNICATION											
	SERVICES											
50205010 00	Postage and Courier Services	Region I & CAR	NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	34,000.00	34,000.00	-	Deliver services for NTA and various courier services of the Regional and Provincial Offices
	TOTAL								34,000.00	34,000.00	-	
	IV. GENERAL SERVICES											
50212020 00	General Services- Janitorial	Region I & CAR	NP-53.9 - Small Value Procurement	December 04, 2024	December 20, 2024	January 6, 2025	January 7, 2025	GoP	384,000.00	384,000.00	-	For maintenance and cleanliness of the Regional and Provincial premises
50212030 00	General Services- Security	Region I & CAR	NP-53.9 - Small Value Procurement	December 04, 2024	December 20, 2024	January 6, 2025	January 7, 2025	GoP	744,000.00	744,000.00	-	For safety/sense of security to the employees and clients
	TOTAL								1,128,000.00	1,128,000.00	-	
	V. REPAIRS AND MAINTENANCE											
50213040 01	RM-Building & Structures	Regional Office I	NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	120,000.00	120,000.00		Variour repair of Regional Office I Building
50213050 02	RM-Office Equipment	Region I & CAR	NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	108,000.00	108,000.00		Repair of various Office Equipment
50213060 01	RM-Motor Vehicle	Regional Office I	NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	30,000.00	30,000.00	-	Various repairs/maintenance of the Service Vehicle
	TOTAL								258,000.00	258,000.00	-	
	VI. OTHER MOOE	1	1									
50299050 01	Rents- Buildings and Structures	Region I & CAR	NP-53.10 Lease of Real Property and Venue	December 04, 2024	December 20, 2024	January 6, 2025	January 7, 2025	GoP	4,059,000.00	4,059,000.00	-	Rental expenses of (6) Provincial Offices
	TOTAL								4,059,000.00	4,059,000.00	-	
	TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES								6,299,000.00	6,299,000.00	-	

	CAPITAL OUTLAY											
50604050 02	Office Equipment	Region I & CAR	NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	195,000.00	-	195,000.00	Supply, Delivery, and Installation of Generator Sets
50604050 02	Office Equipment	Region I & CAR	NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	116,000.00	-		Supply, Delivery, and Installation of Air Conditioning Units
50604070 01	Furniture and Fixtures	Region I & CAR	NP-53.9 - Small Value Procurement	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GoP	54,000.00	-	54,000.00	Supply and Delivery of Customized Filing Cabinet
	TOTAL CAPITAL OUTLAY								365,000.00	-	365,000.00	
	GRAND TOTAL								6,664,000.00	6,299,000.00	365,000.00	

Prepared by:

Recommending Approval:

(original signed) HERMAN G. BANAYAT BAC Secretariat

(original signed) WILHELMSEN G. PALMES BAC Member

(original signed) MARIA CONSUELO G. TAPANGCO BAC Member

(original signed)
ATTY. WARREN MARC P. LLOREN

Approved by:

(original signed) CESAR D. GAVINA Director II

(original signed)

ROWENA VINA G. PULIDO

BAC Member

(original signed) CATHERINE G. TADINA

BAC Vice-Chairperson

BAC Chairperson