



PURCHASE ORDER

BUREAU OF THE TREASURY

Intramuros, Manila
Telefax No.: 524-7008



Supplier :	VIVA SALES ENTERPRISES	P.O. No. :	2024-08-0132
Address :	1739-1741 Oroquieta St. Sta. Cruz, Manila	Date :	August 08, 2024
Contact No.:	82547471; 82547475	Mode of Procurement :	Negotiated Procurement
Email Add.:	vse06@yahoo.com		
TIN:	103-919-881-000		

Gentlemen:

Please proceed with the Supply and Delivery of Vacuum Cleaner and Pressure Washer for Bureau of the Treasury - Central Office in the amount of Php33,000.00 (VAT inclusive) following the terms and conditions contained herein:

Place of Delivery :	Ayuntamiento Building, Intramuros, Manila	Delivery Term:	Within Thirty (30) calendar days from the receipt of approved PO		
Date of Delivery:	-	Payment Term :	30 days		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	SUPPLY AND DELIVERY OF VACUUM CLEANER AND PRESSURE WASHER FOR BUREAU OF THE TREASURY - CENTRAL OFFICE , composed of the following:	1	-	-
	units	Vacuum Cleaner	2	11,700.00	23,400.00
	units	Pressure Washer	2	4,800.00	9,600.00
		---Nothing Follows---			
		Reference: PR No. 2024-07-0246 For the FMD			
		TOTAL			33,000.00

(Total Amount in Words): **THIRTY-THREE THOUSAND PESOS AND (00/000)**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

ATTY. RAYMUNDO U. TAN (Sgd.)

Signature over Printed Name of Authorized Official

Date

Director III, Administrative Service
Designation

Fund Cluster : _____
Funds Available : _____

ROWENA R. GAMBA (Sgd.)
Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____