



PURCHASE ORDER
BUREAU OF THE TREASURY
 Intramuros, Manila
 Telefax No.: 524-7008



Supplier :	RED ROOT ARTISTS AND ARTISANS MULTIPURPOSE COOPERATIVE	P.O. No. :	2024-08-0131
Address :	62B Mapagkawanggawa St., UP Teacher's Village, Diliman, Quezon City	Date :	August 08, 2024
Contact No.:	8283-7083	Mode of Procurement :	Negotiated Procurement
Email Add.:	redrootideas@gmail.com		
TIN:	267-822-966-000		

Gentlemen:

Please proceed with the Procurement of Services for the BTR Employees' Identification (ID) Card Photoshoot and Photo Editing in the amount of Php120,000.00 (VAT inclusive) following the terms and conditions contained herein:

Place of Delivery :	Ayuntamiento Building, Intramuros, Manila	Delivery Term:	Refer to Section E "Approved Budget for the Contract (ABC), Terms of Payment and Project Timeline" of the Terms of Reference (TOR)		
Date of Delivery:	-	Payment Term :	30 days		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	PROCUREMENT OF SERVICES FOR THE BTR EMPLOYEES' IDENTIFICATION (ID) CARD PHOTOSHOOT AND PHOTO EDITING <i>---Nothing Follows---</i> Reference: PR No. 2024-07-0262 For the OPD	1	-	120,000.00
		TOTAL			120,000.00

(Total Amount in Words): ONE HUNDRED TWENTY THOUSAND PESOS AND (00/000)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

 Signature over Printed Name of Supplier

ATTY. RAYMUNDO U. TAN (Sgd.)

Signature over Printed Name of Authorized Official

 Date

Director III, Administrative Service
 Designation

Fund Cluster : _____

Funds Available : _____

ROWENA R. GAMBA (Sgd.)

Signature over Printed Name of Chief Accountant/Head of
 Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____