



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11255643
Procuring Entity BUREAU OF TREASURY - NCR
Title SUPPLY AND DELIVERY OF ONE (1) LOT OF 18W LED ROUND RECESSED PANEL LIGHTS IN THE BTR - NCR WORKSTATIONS
Area of Delivery Metro Manila

Solicitation Number:	PRF 2024-09-00007	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Fixtures	Date Published	17/09/2024
Approved Budget for the Contract:	PHP 50,000.00	Last Updated / Time	16/09/2024 15:02 PM
Delivery Period:	7 Day/s	Closing Date / Time	20/09/2024 15:30 PM
Client Agency:			
Contact Person:	Vivian Villanueva Ocampo Supply Officer 3/F Palacio del Gobernador Intramuros Manila Metro Manila Philippines 63-02-5272786 vvocampo@treasury.gov.ph		

Description

Location: Bureau of the Treasury - National Capital Region
2nd Floor, Palacio del Gobernador Bldg., Intramuros, Manila

Description: This Project calls for the supply and delivery of 18W LED Round Recessed Panel Lights. This project intends to replace defective lights in the BTr-NCR workstations.

ABC: Php 50,000.00

Delivery Period: Within Seven (7) Calendar Days after receipt of Purchase Order.

Quotations, in accordance with the attached Terms of Reference, must be submitted together with the documents mentioned below, on or before 3:30 PM of September 20, 2024, through email address, vvocampo@treasury.gov.ph.

Mayor's/Business Permit
PHILGEPS Registration Number

The BTr-NCR reserves the right to accept or reject any or all quotations and to impose additional terms and conditions it may deem proper.

For questions and/or clarifications, please contact Ms. Vivian V. Ocampo at telephone number 8527-2786.

Created by Vivian Villanueva Ocampo
Date Created 16/09/2024

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BUREAU OF THE TREASURY
NCR Regional Bids and Awards Committee



REQUEST FOR QUOTATION FORM

To:

RQF No.: 2024-09-0010
Unit PRF No.: 2024-09-0007
Date: September 17, 2024

Please quote the best price(s) of the item(s) listed in page two (2) hereof under the following terms and conditions.

1. The price quotation shall be listed opposite the pertinent items enumerated.
2. The quotation / proposal shall be submitted not later than 3:30 pm on September 20, 2024. The price specified coverage and other relevant terms shall be indicated in the quotation / proposal.
3. The warranty coverage and other relevant terms shall be indicated in the quotation / proposal, if required.
4. The winning supplier is deemed to have accepted the award and failure to deliver for any reason solely attributable to the winner shall serve as ground for blacklisting in future transaction with BTr.
5. A Purchase Order shall be issued to the winner and item(s) stated therein are expected to be delivered within seven (7) calendar days after receipt of Purchase Order.
6. The payment shall be processed after delivery and acceptance of the item(s) specified in the Purchase Order and upon compliance with our requirements for payment. To facilitate payment through direct credit to a deposit account, suppliers are advised to maintain a deposit account. Accordingly, please indicate your bank and account number in the Quotation Form.

This Office reserves the right to accept or reject any or all quotations and to impose additional terms and conditions it may deem proper.

Please include in your price quotation, if applicable, the following:

☐ Delivery Expenses ☐ Performance Security ☐ 10% Retention Fee ☐ Taxes

Thank you.

Very Truly Yours,

ORIGINAL SIGNED
CONCEPCION S. AUSTRIA
OIC-Regional Director

ORIGINAL SIGNED
VIVIAN V. OCAMPO
SADAS I /Canvasser

ISO 9001:2015 Quality Management System
Certificate No. SCP000233Q



RQF No.: 2024-09-0010
Branch Unit PRF No. 2024-09-0007
Date: September 17, 2024

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TO: **Bureau of the Treasury**
National Capital Region
Intramuros, Manila

We hereby offer to supply the item(s) hereunder with our price quotations shown opposite each item and under the terms and conditions as stated on page (1). We certify in this connection, that our establishment is the manufacturer/licensed distributor/dealer of the item(s) listed below and that at least 60% thereof by Filipino Citizen. Proof to this effect may be submitted if required.

QTY.	UNIT	ITEM & DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
50	unit	18W Led Round Recessed Panel Light			
			50,000.00		

*Quoted price includes VAT

Account Name: _____
Account Number: _____
Bank Name/Branch: _____

Supplier/Contractor

Address: _____

Tel. No. _____

SIGNATURE OVER PRINTED

**(NOTE: PLEASE FILL UP THE COMPLETE NAME OF
SIGNATORY, ADDRESS AND CONTACT NUMBER)**

ISO 9001:2015 Quality Management System
Certificate No. SCP000233Q

