



Funding the Republic

Republic of the Philippines
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila



TECHNICAL SPECIFICATIONS

SUPPLY AND DELIVERY OF ONE THOUSAND FOUR HUNDRED SEVENTY-TWO (1,472) PIECES OF POLO SHIRTS WITH BTR LOGO

I. Background

The Bureau of the Treasury (BTr) intends to procure 1,472 pieces of Polo Shirt with BTr Logo for the employees and officials of the Bureau of the Treasury as part of the Bureau's 127th founding anniversary to be held on November 11 to 15, 2024.

II. Objectives

This project aims to procure high-quality polo shirts that meet the specified design, materials, and durability standards, ensuring it can be used effectively by the employees of the Bureau of the Treasury.

III. Approved Budget of the Contract

The approved budget of the contract (ABC) is **Five Hundred Eighty-Eight Thousand Eight Hundred Pesos (Php588,800.00)**, inclusive of all applicable taxes and fees.

IV. Scope of Work:

The winning bidder is expected to:

- a. Supply and deliver of Polo Shirts with BTr logo as follows:
 - i. 736 pieces Blueish purple
 - ii. 736 pieces Gray
- b. Ensure that the design follows the approved specifications provided by the Bureau of the Treasury.
- c. Use durable materials that meet the quality requirements stated in this technical specifications.
- d. Deliver the final product to the Bureau of the Treasury – Central Office, Ayuntamiento Building, Cabildo St., Intramuros, Manila within the 30 calendar days from the **approval of actual sample polo shirt with BTr Logo and upon receipt the official list of measurement of sizes of the BTr employees;** or
- e. The winning bidder shall deliver 361 pieces Polo Shirt Gray color **on or before November 8, 2024,** and the remaining of 1,111 (remaining Gray and complete Blueish Purple) shall be delivered as stated on Scope of Work IV (d).
- f. Actual polo shirts from 2XS to 6XL for measurement of size of the BTr employees.

ISO 9001:2015 Quality Management System
Certificate No. SCP000233Q



V. Technical Specifications

The polo shirts shall meet the following specifications:

- a. **Material:** Cotton
- b. **Sizing:** 2XS to 6XL
- c. **Logo:** with official logo of the Bureau of the Treasury on left chest; embroidered; 2 inches diameter; white thread
- d. **Buttons:** Two-button placket
- e. **Sleeves:** with sleeve cuff/hem piping both side
- f. **Color:** One (1) Blueish purple and One (1) gray
- g. **Other details:** Neck taping and tagless itch-free

VI. Polo Shirt Design



VII. Other Requirements:

- a. Sample of shirt and color as specified above.

Prepared by:

ELNA V. LORENZO
Chair, Committee on Logistics

ENGR. BERICK D. NAJERA
Co-Chair, Committee on Logistics

Approved by:

EDUARDO ANTHONY G. MARIÑO III
Chair, Executive Committee on
127th BTr Anniversary