



Funding the Republic

Republic of the Philippines  
KAGAWARAN NG PANANALAPI  
**KAWANIHAN NG INGATANG-YAMAN**  
(BUREAU OF THE TREASURY)  
Intramuros, Manila



## TECHNICAL SPECIFICATIONS

### SUPPLY AND DELIVERY OF SEVEN HUNDRED THIRTY SIX (736) PIECES OF POLO SHIRTS WITH BTR LOGO

#### I. Background

The Bureau of the Treasury (BTr) intends to procure 736 pieces of Polo Shirt with BTr Logo for the employees and officials of the Bureau of the Treasury as part of the Bureau's 127<sup>th</sup> founding anniversary to be held on November 11 to 15, 2024.

#### II. Objectives

This project aims to procure high-quality polo shirts that meet the specified design, materials, and durability standards, ensuring it can be used effectively by the employees of the Bureau of the Treasury.

#### III. Approved Budget of the Contract

The approved budget of the contract (ABC) is **Two Hundred Ninety-Four Thousand Four Hundred Pesos (Php294,400.00)**, inclusive of all applicable taxes and fees.

#### IV. Scope of Work:

The winning bidder is expected to:

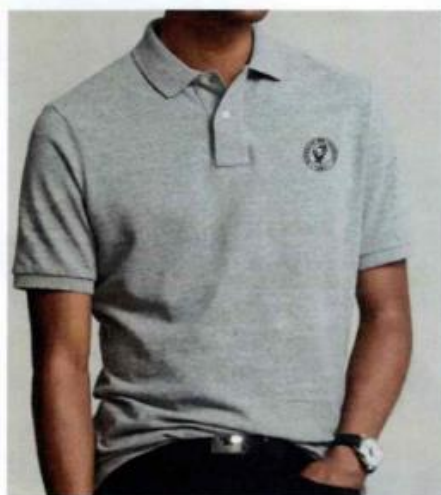
- Supply and deliver of 736 Polo Shirts with BTr logo
- Ensure that the design follows the approved specifications provided by the Bureau of the Treasury.
- Use durable materials that meet the quality requirements stated in this technical specifications.
- Deliver the final product to the Bureau of the Treasury – Central Office, Ayuntamiento Building, Cabildo St., Intramuros, Manila within the 30 calendar days from the **approval of actual sample polo shirt with BTr Logo and upon receipt the official list of measurement of sizes of the BTr employees**; or
- The winning bidder shall deliver 361 pieces Polo Shirt Gray color **on or before November 8, 2024**, and the remaining of 375 shall be delivered as stated on Scope of Work IV (d).
- Actual polo shirts from 2XS to 6XL for measurement of size of the BTr employees.

## V. Technical Specifications

The polo shirts shall meet the following specifications:

- a. **Material:** Cotton
- b. **Sizing:** 2XS to 6XL
- c. **Logo:** with official logo of the Bureau of the Treasury on left chest; embroidered; 2 inches diameter; white thread
- d. **Buttons:** Two-button placket
- e. **Sleeves:** with sleeve cuff/hem piping both side
- f. **Color:** Gray
- g. **Other details:** Neck taping and tagless itch-free

## VI. Polo Shirt Design



## VII. Other Requirements:

- a. Sample of gray polo shirt with logo as specified above.

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127<sup>th</sup> BTr Anniversary