

## **TERMS OF REFERENCE**

**PROJECT:** Procurement of Architectural Lighting Design Services for  
Ayuntamiento de Manila

**PROPONENT:** BTR GAD GFPS

### **I. RATIONALE**

This project is being pursued by the GAD GFPS in compliance with Bureau of the Treasury's plans and commitments as contained in its GAD Program submitted to the Philippine Commission on Women (PCW).

The Ayuntamiento is a landmark building in Intramuros forming part of the triumvirate of iconic structures<sup>1</sup> that greet visitors to the historic district. Apart from their aesthetics, these edifices inspire reverence and awe, as they constitute evidence of the nation's history and eloquently weave the essence of our cultural fabric.

Recently, the Spanish-era walled city in Manila, regained its title as Asia's Leading Tourist Attraction during the 29<sup>th</sup> World Travel Awards (WTA). The accolade stirs an impetus and poses a challenge to the Government to consistently maintain the grandeur and cleanliness of Plaza Roma premises and further enhance its visual appeal.

It behooves on the Government to provide a distinctive working model for the private sector to emulate, thereby encouraging property owners and administrators to rigorously and meticulously maintain their structures and even enhance their features with a view of generating more tourism activities.

As an iconic structure dominating the skyline of the old Plaza Mayor, Ayuntamiento has been imbued with tremendous responsibility to regale its visitors and greet multitudes of tourist buses visiting Plaza Roma. Passengers of cruise ships anchored near Manila Hotel have made this area an important stop. The Plaza with its distinctive visual allure, eloquently serves as the principal showroom of the Walled City, and the entire country. This significant role creates an obligation for Ayuntamiento to rehabilitate its own monumental lighting and encourage more architectural lightings for the historic district.

The above considerations therefore make this building an iconic structure.

Every March, we celebrate Women's Month and icons are required to be lit with Purple for the "Purple your icon" advocacy. With the annual commemoration of the VAWC Week, icons are also required to be lit with Orange for 18 days, for the entire duration of the "Orange your icon" campaign.

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<sup>1</sup> PDG, the Manila Cathedral and the Ayuntamiento de Manila comprise the triumvirate of the most historic, and most iconic buildings in the historic area.

At present the Ayuntamiento architectural lighting has waned, with several fixtures busted and while some are flickering. It was also noted that with the defective state of the building lighting, women advocates at BTr have often expressed lament that the Bureau of the Treasury (BTr) is unable to comply with GAD requirements, which only frustrates our collective energy and enthusiasm to participate in these advocacy campaigns.

## **II. OBJECTIVE**

The objective of the project is to rehabilitate the architectural lighting of Ayuntamiento utilizing lighting fixtures that will enable BTr to participate actively with GAD advocacies such as “Orange your icon”, Purple your icon”, and others that may soon be required by government or PCW.

Furthermore, we hope to establish a benchmark for monumental lighting befitting of an iconic structure that helped shape the history of the nation, and continues to steer the will and direction of the Philippine Government.

The project will cover the lighting design for the 3 elevations.

## **III. SCOPE OF WORK**

- Prepare Lighting concept presentation showing design intent through sketches, night renderings, mood images, and lighting fixture selection
- Basic mounting intent are provided for façade lighting projects, provide a detailed lighting specification schedule indicating technical information about the fixtures, driver and other components. Luminaires shall be designed to be triggered by wall-mounted touch control panels for easy operation, which will also be BMS compatible. This should be accompanied by a schematic wiring diagram
- The LD shall provide a preliminary load schedule, lighting quantification summary, and basic budgetary statement for the supply of the lighting fixtures
- 4 meetings included
- 1 revision included
- LD to consider heavy duty water-proof RGB Lighting fixtures that can comply with various GAD advocacy campaigns
- Two (2) design options are included
- LD shall propose all lighting design fixtures and luminaires to be used, prepare the Terms of Reference (TOR) for the Lighting Contractor, together with the cost estimate to enable the Bureau to successfully bid out the execution of the design.
- After the Lighting Contractor is bid out, LD shall guide the Contractor during design implementation phase until completion of the project, to the satisfaction of GAD GFPS Team

## **IV. PROJECT DURATION**

The main contract shall be completed in Three (3) months to commence upon the issuance of Notice to Proceed.

## **V. QUALIFICATIONS REQUIREMENTS AND SHORTLISTING CRITERIA**

The Service Provider should comply with the eligibility requirements set forth under Section 24 of the Revised Implementing rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Furthermore, the BTR GAD GFPS requires the services of a reputable and duly registered consulting firm with at least Ten (10) years of experience in similar projects.

The consultants profile must also show at least Ten (10) years of experience in industry.

The list of eligible and qualified Service Providers shall be evaluated using the Quality-Cost Based Evaluation (QCBE) Procedure:

- Technical Component (80%)
  - Applicable experience and capability of the firm for the past Ten (10) years (40%); and
  - Qualifications of the primary consultant (60%)
- Budget (20%)

## **VI. BUDGET**

The approved budget for the project is Nine Hundred Eighty Thousand Pesos only (P980,000.00), inclusive of all applicable taxes.

## **VII. PAYMENT SCHEDULE**

<b>Deliverables</b>	<b>Progress Billing</b>	<b>Proposed Date</b>
Submission of Concept Design	20%	Within the 1 <sup>st</sup> month
Completion of the entire design process, and other deliverables	50 %	End of the 2 <sup>nd</sup> month
Submission of TOR for the Lighting Contractor, together with the Wiring diagram	20%	End of 3 <sup>rd</sup> month
Completion of the design implementation phase, with all installed luminaires and touch pad controls fully functioning	10%	Upon completion of the Project by the winning bidder for lighting contractor