

TERMS OF REFERENCE

1. PROJECT TITLE

Procurement of Antivirus Licenses and Support for Endpoint Protection of BTr Desktops and Laptops Bureau-wide.

2. DESCRIPTION

This project calls for the renewal of one-year licenses of the existing antivirus software and support for the endpoint protection of BTr desktops and laptops.

3. APPROVED BUDGET FOR THE CONTRACT(ABC): Php 326,000.00

Note: Inclusive of 12% VAT, delivery cost, and all other charges.

4. PROJECT DURATION, DELIVERY, AND ACCEPTANCE

Thirty (30) Calendar days from the receipt of the Notice to Proceed.

PART I. TECHNICAL SPECIFICATIONS			
Purchaser's Specifications	BIDDER'S STATEMENT OF COMPLIANCE	ACTUAL OFFER (Specify actual specification being offered)	REFERENCE (Indicate exact page number)
1. GENERAL REQUIREMENTS <ul style="list-style-type: none">1.1 Quantity: 220 licenses1.2 License Coverage: 12 months1.3 Comprehensive Protection for Desktops and Laptops1.4 Management Server via the cloud or on-premise for centralized management, monitoring, and deployment.1.5 Must include but not limited to the following features:<ul style="list-style-type: none">1.5.1 Anti-Malware1.5.2 Anti-Ransomware Defense1.5.3 Behavioral Analysis1.5.4 Device Control1.5.5 Anti-Exploit1.5.6 Firewall1.5.7 Sandbox Analyzer1.5.8 Heuristic Detection1.5.9 Risk Analytics1.5.10 Application Control1.5.11 Application Whitelisting1.5.12 Web Control1.5.13 File Server Protection1.5.14 Process Inspector1.5.15 Centralized Management Console			

1.5.16 Management Console with Graphical User Interface 1.5.17 Smart Centralized Scanning 1.5.18 The solution is capable of non-intrusive installation that does not require host reboots or placed into maintenance mode. 1.6 License must be the same as the existing Antivirus Software used by the bureau (Bitdefender GravityZone Business Security Premium).			
PART II. BIDDER'S COMPLIANCE	BIDDER'S STATEMENT OF COMPLIANCE	REFERENCE (Indicate exact page number)	
1. STATEMENT OF BIDDER'S EXISTENCE AND EXPERTISE 1.1 Vendor must be a certified partner for the product being offered. Must submit certificate/s as proof. 1.2 Vendor must have at least one (1) Certified Engineer for the product being offered. Must submit certificate/s issued by manufacturer or distributor as proof. 1.3 The bidder must be operating in the Philippines for the past Five (5) years as an IT company. Must submit certificate/s as proof. 1.4 The bidder must have at least two (2) similar contract within the past 5 years. Must submit any of the following: copy of the certificate of completion, official receipt, purchase order, delivery receipts, and notice of award as proof. <i>Note: Similar contracts are those related to the supply/provision of Antivirus or Cybersecurity software licenses.</i> 1.6 Joint venture is not allowed.			
PART III. OTHER CONDITIONS AND REQUIREMENTS	BIDDER'S STATEMENT OF COMPLIANCE	REFERENCE (Indicate exact page number)	
1. TECHNICAL SUPPORT 1.1 Monday-Friday, 8 AM-5 PM on phone, email, and remote support. 1.2 8 x 5 technical support service via onsite as the need arises. 1.3 Security Updates and Software Upgrades within the subscription period.			

<p>2. MODE OF PAYMENT</p> <p>2.1 One-time payment of the contract shall be made upon acceptance of the supply and delivery of software components, software license certificate, and issuance of a certificate of completion.</p> <p>3. FREEBIES</p> <p>3.1 Freebies (if any/existing)</p> <p>3.1.1 The Bidder must submit on separate sheet specifying the quantity and the name of all included freebies remarked as “Freebies”.</p> <p>3.1.2 The quantity of the Freebies (if any/existing) shall not affect the result of the bidding.</p> <p>4. NON-GRAFT CLAUSE</p> <p>4.1 The winning supplier warrants that it has not given nor promised to give any money or gift to any officer or employee of the BTr, or any member of the Bids and Awards Committee, BAC secretariat or TWG, to secure this contract.</p>		
--	--	--

Prepared by:

RICARDO T. SALVACION (Sgd.)

ITO I - Hardware Maintenance Division

Recommending Approval by:

THOMAS J. SOLIDO (Sgd.)

CTOO I/OIC - Hardware Maintenance Division

Approved by:

WILFREDO L. YATCO (Sgd.)

Director III – Management Information Systems Service