



Republic of the Philippines
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Intramuros, Manila



TERMS OF REFERENCE

1. PROJECT TITLE

Procurement of 1-year support to Indoor Wireless Access Points for the Bureau of the Treasury's Network Infrastructure.

2. DESCRIPTION

The project calls for the acquisition of 1 Year Licenses and Support for Wireless Access Points to guaranty the availability of support of hardware and ensure that this equipment is licensed and able to get all available critical updates, firmware upgrades, extension of warranty, and support from vendor.

3. AGENCY BUDGET FOR THE CONTRACT (ABC): Php 460,000.00

Note: Inclusive of 12% VAT, installation, delivery cost and all other charges.

4. PROJECT DURATION, DELIVERY, COMMISSION, INSTALLATION AND ACCEPTANCE

Must complete the project within 30 calendar days from the receipt of the Notice to Proceed

PART I. TECHNICAL SPECIFICATIONS			
AGENCY SPECIFICATION	BIDDER'S STATEMENT OF COMPLIANCE	ACTUAL OFFER	REFERENCE (Indicate exact page number)
1. Compatibility to existing devices 1.1. Existing Fortinet 53 units of Forti AP indoor (u321) 1.1.1. PU321E5E19014534 1.1.2. PU321E5E19014567 1.1.3. PU321E5E19014575 1.1.4. PU321E5E19014579 1.1.5. PU321E5E19014586 1.1.6. PU321E5E19014683 1.1.7. PU321E5E19014692 1.1.8. PU321E5E19015182 1.1.9. PU321E5E19015215			



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1.1.10. PU321E5E19015786			
1.1.11. PU321E5E19015790			
1.1.12. PU321E5E19015801			
1.1.13. PU321E5E19015917			
1.1.14. PU321E5E19015931			
1.1.15. PU321E5E19015932			
1.1.16. PU321E5E19015952			
1.1.17. PU321E5E19015953			
1.1.18. PU321E5E19015960			
1.1.19. PU321E5E19015975			
1.1.20. PU321E5E19015976			
1.1.21. PU321E5E19015985			
1.1.22. PU321E5E19015994			
1.1.23. PU321E5E19015998			
1.1.24. PU321E5E19016000			
1.1.25. PU321E5E19016016			
1.1.26. PU321E5E19016030			
1.1.27. PU321E5E19016068			
1.1.28. PU321E5E19016076			
1.1.29. PU321E5E19016079			
1.1.30. PU321E5E19016088			
1.1.31. PU321E5E19016123			
1.1.32. PU321E5E19016127			
1.1.33. PU321E5E19016164			
1.1.34. PU321E5E19016199			
1.1.35. PU321E5E19016226			
1.1.36. PU321ETH20008535			
1.1.37. PU321ETH20008561			
1.1.38. PU321ETH20008626			
1.1.39. PU321ETH20008709			



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1.1.40. PU321ETH20008411			
1.1.41. PU321ETH20008472			
1.1.42. PU321ETH20008511			
1.1.43. PU321ETH20008537			
1.1.44. PU321ETH20006055			
1.1.45. PU321ETH20008493			
1.1.46. PU321ETH20008945			
1.1.47. PU321ETH20009112			
1.1.48. PU321ETH20008480			
1.1.49. PU321ETH20008488			
1.1.50. PU321ETH20008726			
1.1.51. PU321ETH20009039			
1.1.52. PU321ETH20007832			
1.1.53. PU321ETH20008708			
1.2. Existing Fortinet 8 units of Forti AP indoor (231f)			
1.2.1. FP231FTF22098450			
1.2.2. FP231FTF22098562			
1.2.3. FP231FTF22098697			
1.2.4. FP231FTF22098564			
1.2.5. FP231FTF22098466			
1.2.6. FP231FTF22098622			
1.2.7. FP231FTF22098557			
1.2.8. FP231FTF22098679			
2. Forticare Support			
2.1. Advance Hardware Replacement			
2.2. Firmware Updates			
2.3. General Updates			
2.4. 24x7 Phone and Email support			
2.5. Tech updates			



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PART II. BIDDER'S COMPLIANCE	BIDDER'S STATEMENT	REFERENCE
<p>1. STATEMENT OF BIDDER'S EXISTENCE AND EXPERTISE</p> <p>1.1. Must submit certification from manufacturer or distributor that the bidder is authorized to bid, sell, support and maintain the products being offered. If distributor will certify the bidder, they must submit certification from Manufacturer acknowledging the distributor as partner of the product being offered.</p> <p>1.2. The bidder must submit certification coming from manufacturer or distributor that they will extend direct technical support to the end-user for the products offered.</p> <p>1.3. The bidder must be operating in the Philippines for the past Five (5) years as an IT company.</p> <p>1.4. The bidder must have Certified expert/s for the Wireless Access Points being offered.</p> <p>1.5. The bidder must have similar 3 contracts in the last 3 years.</p> <p>1.6. Joint Venture not allowed. <i>Note: Similar projects are those related to Supply and Installation of a Network Access Controller or Wireless Access Points</i></p>		
PART III. OTHER CONDITION AND REQUIREMENTS		BIDDER'S STATEMENT OF COMPLIANCE
<p>1. PROJECT PLANNING, IMPLEMENTATION AND SERVICES</p> <p>1.1. Organize project briefing / kick-off meeting and submission of inception report for approval before implementation.</p> <p>1.2. Installation of licenses and maintenance support</p> <p>2. TRAINING AND SUPPORT</p> <p>2.1. Must provide technical updates to the technical Personnel of Management Information Systems Service (MISS) on the efficient and effective implementation of the equipment and shall be conducted within 60 days from installation of the license.</p>		
<p>3. SERVICE ACCEPTANCE</p>		



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<p>3.1. A “Certificate of Completion” shall be issued after the testing period, provided that the following conditions are met:</p> <p>3.1.1. Hand-over of all necessary paper licenses (if applicable), installers, duly signed delivery receipts with breakdown of items being delivered.</p> <p>3.1.2. Hand-over of the full inventory of procured equipment.</p>	
<p>4. WARRANTY AND SUPPORT</p> <p>4.1. Day 1 of all warranties shall commence only after the issuance of the Certificate of Acceptance and satisfactory performance.</p> <p>4.2. Product warranty for 1 year (Parts, Labor and On Site).</p> <p>4.3. 24x7 Phone and Email Support for 1 years.</p> <p>4.4. The vendor must notify users / clients if there are possible updates and patches.</p>	
<p>5. MODE OF PAYMENT</p> <p>5.1. One-time payment of the contract shall be made upon acceptance of supply, delivery, installation of hardware and software components and upon issuance of certificate of completion.</p> <p>5.2. Training component shall not form part of the requirements for the payment of the contract, but must be completed by the bidder after all configuration and/or installation, based on the schedule to be determined by the end-user.</p>	
<p>6. OTHER CONDITIONS</p> <p>6.1. Freebies (if any/existing)</p> <p>6.1.1. The vendor must submit a list specifying the quantity, name, and description of all included freebies marked as “Freebies”.</p> <p>6.2. Delivery of the Equipment</p> <p>All deliveries including freebies, can be delivered to the Systems Administration Division (SAD), under the following conditions:</p> <p>6.2.1. Proper coordination of the Vendor with the Property and Supply Management Division (PSMD) and SAD prior to the delivery.</p> <p>6.2.2. No deliveries shall be accommodated without the following:</p> <p>6.2.2.1. Detailed Delivery Receipts which identify the quantity, the name of the equipment/unit (including freebies), serial numbers and costings.</p> <p>6.2.2.2. Delivery Receipts must be acknowledged by the PSMD.</p>	



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7. NON-GRAFT CLAUSE	
7.1. The winning supplier warrants that it has not given nor promised to give any money or gift to any officer or employee of the BTr, or any member of the Bids and Awards Committee, BAC secretariat or TWG, to secure this contract.	

Prepared By:	
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